

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, JUNE 13, 2019
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
AGENDA

- 1. Call Meeting To Order**
- 2. Roll Call**
- 3. Presentation of any Town Council Recognitions**
- 4. Consider minutes of previous meetings**
 - a. Town Council Minutes 5/23/19
 - b. Town Council Minutes 5/9/19 (amended)
 - c. Infrastructure & Property Committee Minutes 5/23/19
 - d. Town Council Minutes 7/28/16
 - e. Town Council Minutes 8/25/16
 - f. Town Council Minutes 9/8/16
 - g. Town Council Minutes 9/29/16
 - h. Town Council Minutes 10/13/16
 - i. Town Council Minutes 10/27/16
 - j. Town Council Minutes 11/10/16
 - k. Town Council Minutes 12/8/16
- 5. Receive and review correspondence and documents**
 - a. Bucksport police response to Town of Verona 5-19-19
- 6. Ordinances to Consider/Introduce**
 - a. First reading – Appendix K, Sections 8.53, 13.4, 13.15.8.2, 15.5.1, and 11.6
- 7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
 - a. Regulatory Review Committee Update
- 8. Agenda Items**
 - a. To approve Resolve 2019-51 to approve 2019-20 General Fund Budget
 - b. To approve Resolve 2019-52 to approve 2019-20 Sewer Budget
 - c. To approve Resolve 2019-53 to approve 2019-20 Marina Budget
 - d. To approve Resolve 2019-54 to approve 2019-20 Capital Improvement Budget
 - e. To approve Resolve 2019-55 to approve 2019-20 interest rates for unpaid taxes
 - f. To approve Resolve 2019-56 to set the date when taxes are due and payable
 - g. To approve Resolve 2019-57 to set sewer rates for the period 7/1/19 – 6/30/20
- 9. Resignations, Appointments, Assignments, and Elections**
- 10. Approval of Quit Claims, Discharges, and Deeds**
 - a. Nadine Leighton, Map 3 Lot 18, 2018 Tax Lien
 - b. Dwayne Weston, Map 29 Lot 11, 2017 Sewer Lien
- 11. Town Manager Report**
 - a. Department Head Reports
- 12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**
 - a. Public Hearing – General Fund Budget
 - b. Public Hearing – Sewer Budget
 - c. Public Hearing – Marina Budget
 - d. Public Hearing - Capital Improvements Budget
 - e. Festival & Public Entertainment License Application – Pixie Harbor Hoopla – Bucksport Bay Area Chamber of Commerce –June 16, 2019
 - f. Liquor License Renewal – Carrier’s Mainely Lobster – 10 State Route 46

- g. Liquor License Renewal – Verona Wine & Design, LLC – 77 Main Street Suite 1A
- 13. **Discussion of Items Not on the Agenda for Council and Public**
- 14. **Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting**
 - a. Set Infrastructure Committee meeting for 6-27-19
- 15. **Adjournment**

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**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, JULY 28, 2016
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES**

1. Call Meeting To Order

The meeting was called to order by Mayor Keene at 7:00 P.M.

2. Roll Call

Members Present: Paul Rabs, David Kee, David Keene, Peter Stewart and Paul Gauvin.

Members Absent: Joseph York and Robert Carmichael, Jr.

3. Presentation of any Town Council Recognitions - None

4. Consider minutes of previous meetings - None

5. Receive and review correspondence and documents

- a. Weekly Construction Summary – Sewer Treatment Facility – 7-15 & 7-22-16
-Town Manager reported two (2) reports outlining work completed and work scheduled for the above dates. At any time Council members would like a tour of the sight, please let Town Manager know.
- b. Construction Meeting Minutes -7-13-16
-Town Manager reported on the meeting minutes as follows: work progress for the last month and work scheduled for the next month; payment requisition; engineer, owner and contractor comments; and change order summary. (see attachment)
- c. Police Report – Call to Verona 7-24-16
-Report from Chief Sean Geagan with regards to an incident on Verona Island requiring police back-up for domestic assault.
- d. Press Release – AARP Names Bucksport as Age Friendly Community
-AARP names Bucksport as the newest member of the AARP Network of Age-Friendly Communities.

6. New Ordinances to Consider/Introduce

- a. Proposed Zoning Ordinance Change to Section 13.15.8.7 to remove the word 'existing', in order to allow newly constructed buildings in the DT and DTS zones the same parking considerations as existing buildings. – Referral to Planning Board.

It was motioned by Councilor Rabs, seconded by Councilor Kee to refer the proposed Zoning Ordinance Change to Section 13.15.8.7 to the Planning Board.

7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

- a. Memorandum of Understanding – Fields Maintenance RSU 25

- Town Manager briefly reviewed the terms of Memorandum of Understanding between the Town and RSU 25 relative to the maintenance of the athletic/recreational fields located in Bucksport. Town Manager thanked Tim Emery, Recreational Director for all his work involved with this agreement. (see attachment)
- b. Bid Results – Concrete Sidewalk Repair
 - Town Manager indicated receiving one bid result in the amount of \$62,500, which only \$40,320 was budgeted for this project. Will review the bid results with the contractor and bring back at the next council meeting.
- c. Sidewalk Tour Results
 - The sidewalk tour consist of Town Manager, some Councilors, Residents and members of the BBHCC Senior Resource group. The primary areas of concern related to the condition of some areas of the sidewalk, railing system next to the Community Pharmacy and difficulty in accessing some Main Street businesses. All information will be forwarded to Streets & Roads Committee for recommendation.
- d. Mobile Home Foreclosure – 633 State Route 46 – abatement request
 - Jef Fitzgerald, Tax Assessor filed for abatement on behalf of Glenn Cousins, owner, and Dale Keyes will pay the 2017 taxes, will own the Mobile Home and all other previous years taxes will be abated.
- e. Bucks Mills Road Guardrail Project – Request for additional funds
 - Duane Nadeau, Public Works Director reported the estimate cost of 525 feet of recycled guardrail and mount post exceeds the budget by \$1,893.75. This request is to replace and existing wire and wood post guardrail located at the Stubbs Brook crossing on Bucks Mills Road.
- f. Update – 14 Buck Street Property Sale
 - Town Manager spoke with Thomas Parker and will be signing over the property deed to Wayne Hanscom sometime next week.
- g. Bucksport 225th anniversary – 2017
 - Town Manager spoke about 2017 being the Town of Bucksport 225th Anniversary and suggested we start thinking about how the town wants to proceed with a celebration.

8. Agenda Items

- a. To approve resolve R #2017-10 to approve abatement of 2010/11 – 2015/16 real estate taxes on a foreclosed mobile home at 633 State Route 46.

It was motioned by Councilor Gauvin, seconded by Council Stewart and unanimously voted to approve R#2017-10.

- b. To approve resolve R #2017-11 to approve the use of an additional \$1,893.75 from Streets & Roads Reserve for the purpose of financing the project to replace 525 feet of guardrail on the Bucks Mills Road

It was motioned by Councilor Gauvin, seconded by Councilor Kee and unanimously voted to approve R#2017-11.

- c. To approve resolve R #2017-12 to approve the replacement of pole/support(s) at McDonald/Summer Street (work order 601000097817).

It was motioned by Councilor Stewart, seconded by Councilor Gauvin and unanimously voted to approve R#2017-12.

- d. To approve resolve R #2017-13 to approve the sale of a portion of the public safety building lot to Derik Cole of Elm Street as recommended by the Finance Committee

It was motioned by Councilor Gauvin, seconded by Councilor Stewart and unanimously voted to approve R#2017-13.

9. Resignations, Appointments, Assignments, and Elections - None

10. Approval of Quit Claims, Discharges, and Deeds

- a. Municipal Release Deed – Lynn Bowden re: 1999 tax lien

It was motioned by Councilor Gauvin, seconded by Mayor Keene and unanimously voted to approve Municipal Release Deed in the name of Lynn Bowden.

11. Town Manager Report

-Town Manager reported on the Senior Resource Committee, Draft Financials – Year ending 2015-16 and Great Pond Mountain Conservation Trust.

The Town Managers report is hereby attached to and made a part of the minutes.

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

Council Members signed Central Maine Power Company and Northern New England Telephone Operations Pole Permit located at McDonald and Summer Street

13. Discussion of Items Not on the Agenda for Council and Public

-Councilor Gauvin inquired about a representative from AIM attending a meeting to give update.

-Town Manager will get in touch with Jeff McGlin,, Vice President, AIM Development to request an update.

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting

- a. Finance Committee – request to purchase town-owned lot on Long Pond
- Finance Committee Meeting on Monday, August 8th at 5:00 pm.

- b. Ordinance Committee – Review of Business licensing requirements (Chapter 6 of Town Code), land use ordinance requirements relative to changes of commercial use
-Ordinance Committee Meeting on Monday, August 8th at 5:30 pm.
- c. Streets & Roads – Continued discussion – accessibility concerns in the down town area. – No scheduled meeting
- d. Waterfront Committee Meeting
-Waterfront Committee Meeting on Thursday, August 4th at 5:00 pm

15. Adjournment

It was motioned by Councilor Stewart, seconded by Councilor Gauvin and unanimously voted that the meeting be adjourned.
Meeting adjourned at 8:12 pm.

Respectfully submitted,

Kathy L. Downes
Council Secretary

**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, AUGUST 25, 2016
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES**

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1. Call Meeting To Order

The Meeting was called to order by Mayor Keene at 7:00 P.M.

2. Roll Call

Members Present: Joseph York Paul Rabs, David Kee, David Keene and Peter Stewart.

Members Absent: Paul Gauvin and Robert Carmichael, Jr.

3. Presentation of any Town Council Recognitions –

a. Recognition of Duane Nadeau, retiring Public Works Director

-Duane Nadeau was not available to attend the meeting so the Town Manager will honor Duane at the next Town Council meeting in September.

4. Consider minutes of previous meetings - None

5. Receive and review correspondence and documents

a. Weekly Construction Summary – Sewer Treatment Facility -8/12/16

-Town Manager briefly reviewed the work completed for August 8th and worked scheduled for August 15th noting going well and on schedule.

b. Maine Municipal Association – Dividend for Property/Casualty & Worker's Compensation

-Town Manager reported receiving a dividend check in the amount of \$8,242 from Maine Municipal Association as a result of its good loss experience and loss prevention programs.

c. Hancock County Budget Advisory Committee Caucus – 9-9-16

-Town Manager reported on September 9th, 2016, a caucus will be held at the Deer Isle Town Office at 6:00 pm for the purpose of electing one Municipal Officer to serve a three year term on the Hancock County Commissioners Budget Advisory Committee

d. Floodplain Management Ordinance – Confirmation of Compliance

-Received notification from State of Maine Floodplain Management Program that the ordinance to be compliant with the requirements of the National Flood Insurance Program.

6. New Ordinances to Consider/Introduce

a. Ordinance Committee Recommendations from 8-25-16 meeting

-Councilor Stewart, Chairperson of the Ordinance Committee, reports to accept the Planning Boards recommendation to the Appendix K, Section 10 Land Use Changes, but to continue working on the business licensing Chapter 6 of the Town Code.

7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

- a. Finance Committee Update
 1. Long Pond Lots
Councilor Stewart, Chairperson reported no action taken on any lots on Long Pond, but will continue to look for alternative lot.
 2. Nicholson Avenue Lot
Councilor Stewart reported no lot in the works at this time.
- b. Solid Waste Committee update from 8-25-16 meeting
-Councilor York, Chairperson reported a discussion on purchasing/leasing a new skid steer for the transfer station. Another meeting is scheduled for September 8th for further discussion.
- c. Waterfront Committee Update – Information Submitted
-Councilor Rabs, Chairperson indicated discussion is ongoing and have scheduled a meeting on September 8th and will report back to the Council.
- d. Land Use Violation – 489 Millvale Road – Code Enforcement Officer
-Jeff Hammond, Code Enforcement Officer reviewed land use enforcement record of owner at 489 Millvale Road.
Council Members had a discussion and Council York said he knew the property owner and asked for permission to speak with him to contact Jeff Hammond to resolve the issues.

It was motioned by Councilor York, seconded by Councilor Kee to table land use violation until September 8th Town Council meeting to allow time for property owner to work with CEO, Jeff Hammond to correct violations or the town will take legal action.

Vote In Favor: Joseph York, Paul Rabs, David Kee and David Keene

Abstained: Peter Stewart

Vote: 4 - 0 Favorable

8. Agenda Items

- a. To approve resolve R #2017-18 to award the salt contract for 2016-17 to New England Salt for the price of \$54.10 per ton

It was motioned by Councilor Rabs, seconded by Councilor York and unanimously voted to approve R#2017-18.

- b. To approve resolve R #2017-19 to approve the Financial Audit for the 2014/15 fiscal year.

It was motioned by Councilor Stewart, seconded by Councilor Rabs and unanimously voted to approve R#2017-19.

9. Resignations, Appointments, Assignments, and Elections - None

10. Approval of Quit Claims, Discharges, and Deeds

It was motioned by Councilor Stewart, seconded by Councilor York and unanimously voted to take up an item not on the agenda.

It was motioned by Councilor Kee, seconded by Councilor Stewart and unanimously voted to approve Quit-Claim Deed for Colleen Veilleux at 1054 River Road.

11. Town Manager Report

-Town Manager reported on the following: new Traffic speed sign that was given to the Town by Maine Department of Transportation (at no cost); Free Disposal of Pesticides; Truck Loan – Camden National low bidder; Spoke on different organizations/groups (Wednesday on Maine, Heart & Soul, Arts Society Groups), on how impressed she is with such great interest in the community coming together to assist in helping to promote Bucksport with restoring the former Mill site. Also, Town Manager spoke on the Senior Resource Group being the resource committee for AARP as “age friendly” committee.

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

It was motioned by Councilor Stewart, seconded by Councilor York and unanimously voted to approve Victualer License for Richard Gray, d/b/a Blue Water Seafood.

13. Discussion of Items Not on the Agenda for Council and Public

-Councilor Kee had questions about home based business permits as to rules and regulations; plus asked about regulations on Junk Cars?

-Jeff Hammond, CEO explained the process on home based business permits and will provide copy of the standard procedures; and Junk Car regulations are in the business licensing under Auto-Mobile Graveyard

-Rich Rotella, EDD spoke on the Heart and Soul block party being held at Rod & Gun Club on September 18th, Creative Maine presented Pockey-Fest, BACAS 5th annual gala concert and this week coming up is the last Wednesday on Maine.

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting

-Streets and Roads Committee meeting on September 8th at 5:00 PM.

-Solid Waste Committee meeting on September 8th at 5:30 PM.

-Waterfront Committee meeting on September 8th at 6:00 PM.

15. Executive Session for the purpose of discussing Labor Contract for 2016 – 2019 for Police, Fire & Public Works pursuant to MRSA 1 §405 (6)(D) Discussion of Labor Contracts

It was motioned by Councilor Stewart, seconded by Councilor Rabs and unanimously voted to go into executive session at 7:58 PM.

It was motioned by Councilor Stewart, seconded by Councilor Kee and unanimously voted to return to regular meeting at 8:15 PM.

-Town Manager indicated receiving new language today from the Union that was tentatively agreed upon, but had not the opportunity to share the information with the Town Council Members until this evening.

It was motioned by Councilor Stewart, seconded by Councilor Rabs and unanimously voted to bring language forward that was tentatively agreed upon and take action on the contracts at the next Town Council Meeting on September 8th.

16. Adjournment

It was motioned by Councilor Stewart, seconded by Councilor Rabs and unanimously voted that the meeting be adjourned.
Meeting adjourned at 8:19 PM.

Respectfully submitted,

Kathy L. Downes
Council Secretary

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**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, SEPTEMBER 8, 2016
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES**

1. Call Meeting To Order

The meeting was called to order by Mayor Keene at 7:00 P.M.

2. Roll Call

Members Present: Joseph York, Paul Rabs, David Kee, David Keene, Peter Stewart and Robert Carmichael, Jr. Member Absent: Paul Gauvin.

3. Presentation of any Town Council Recognitions –

a. Recognition of Duane Nadeau, retiring Public Works Director

-Town Manager, Susan Lessard spoke highly of Duane Nadeau and his accomplishments and presented him with a collage of photographs of municipal projects completed during the 23 years Duane served as the Public Works Director for the Town of Bucksport.

4. Consider minutes of previous meetings - None

5. Receive and review correspondence and documents

a. Weekly Construction Summary – Sewer Treatment Facility -9-2-16

-Town Manager indicated the report summarize work done in the past week of August 29th; a meeting schedule for next Wednesday, September 14th at 11:00 a.m. and closing on loan by end of September. Good news is, the interest rates are down.

b. Police Call – Orland – 9-1-2016

-Town Manager noted receiving request for Police backup in Town of Orland from Maine State Police on a domestic call. This is in contract agreement with Town of Orland for Police backup

6. New Ordinances to Consider/Introduce - None

7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

a. Streets & Roads Committee update from 9-8-16 meeting

-Chairperson Carmichael for the Streets & Roads Committee recommendations is two (2) items for consideration: prohibit parking on both sides of Street from Mechanic to Second; and Economic Development Director work with appropriate people to move handicap parking in front of Crooker's Insurance further up the street.

It was motioned by Mayor Keene, seconded by Councilor York and unanimously voted to introduce recommendations from the Streets and Roads Committee and hold a public hearing at the next Town Council meeting.

- b. Solid Waste Committee update from 9-8-16 meeting
-Chairperson York for the Solid Waste Committee's recommendation is to have the Town Manager seek out proposals for replacing the nearly new fork lift at the recycling station with a skid steer. Town Manager indicated, at this time we do not know what we need, especially if the Town is thinking about going to a "zero sort" recycling system with an outside contractor. However, the Town Manager will seek proposals from contractors on a "zero sort" plan.
- c. Waterfront Committee Update – 9-8-16 meeting
-Chairperson Rabs for the Waterfront Committee indicated the committee met to discuss the possibility of hiring a full-time Marina Manager along with developing a small ad hoc committee to offer advice on the development and regulation of much of the town's downtown waterfront.
- d. Land Use Violation – 489 Millvale Road – Code Enforcement Officer – Update
-Jeff Hammond, Code Enforcement Officer briefly updated the Council noting that the violations at 489 Millvale Road has been resolved. The only thing left on the property is the two pickup trucks that will be removed.

8. Agenda Items

- a. To approve resolves R #2017-20 – R #2017-22 to ratify the following contracts with Teamsters Local 340 for the 2016/17 – 2018/19 fiscal years
 - 1. Public Works – R#2017-20
 - 2. Fire Department – R #2017-21
 - 3. Police – R #2017-22

-Town Manager reviewed the above contracts in detail. See attached resolves for details.

It was motioned by Councilor Stewart, seconded by Councilor Carmichael, Jr. and unanimously voted to approve R#2017-20; R#2017-21 and R#2017-22 as presented.

- b. To designate a representative to the Maine Municipal Association Business Meeting on 10-5-2016
-Town Manager reviewed the Maine Municipal Association Annual Business Meeting date and offered to attend.

It was motioned by Councilor Stewart, seconded by Councilor Kee and unanimously voted to designate Town Manager, Sue Lessard as primary representative, and Councilor Paul Rabs as secondary representative to attend the Maine Municipal Association Annual Business Meeting.

- c. Fire Department receiving government grants
-Town Manager indicated that the Fire Department is receiving one grant in the amount of \$25,000 to buy life-saving and other gear to use in its firefighting and

rescue operations; and the other grant in the amount of \$240,000 to place smoke and carbon monoxide detectors in every single home and two family private home in the Town of Bucksport and on Verona Island. All of the gear worth well over \$100 per household will be accompanied by fire safety informational materials, and an optional home fire inspection survey.

It was motioned by Mayor Keene, seconded by Councilor Stewart and unanimously voted to take up an item not on the agenda.

It was motioned by Councilor Stewart, seconded by Councilor Carmichael, Jr. and unanimously voted to accept two (2) government grants, one in the amount of \$25,000, and the other in the amount of \$240,000.

9. Resignations, Appointments, Assignments, and Elections - None

10. Approval of Quit Claims, Discharges, and Deeds

- a. Joseph & Carol Ranzoni – 313 Bucksmills Road – Map 6 Lot 56
- b. Joseph & Carol Ranzoni – 317 Bucksmills Road – Map 6 Lot 57

It was motioned by Councilor Stewart, seconded by Councilor York and unanimously voted to approve quit claims deeds for Joseph & Carol Ranzoni at 313 & 317 Bucksmills Road.

11. Town Manager Report

a. Department Head Reports

-Town Manager indicated any questions or concerns with Department Head Reports to see Department Head or Town Manager.

Town Manager's reported on the following items: Attended Legislative policy meeting and taking a defensive position on not losing any more monies for Education and Revenues; Interviews for public works director position with recommendation on September 29th Council meeting; Thanks Jay and the highway crew for doing a great job; This year's municipal convention is the first Wednesday & Thursday in October; front office staff made it through a very busy tax time, with a lot of citizens paying the full tax bill amount; Rick Rotella met with AIM Representative Jeff McGlin noting an interested party in purchasing property on Bagley Avenue that AIM owns, Rich had a tour of AIM property, indicating on schedule with construction.

b. Revenue/Expense Reports – August 2016

-Town Manager reviewed first report on new budget; Managers are handling accounts well; General Assistance is doing very good, revenues are coming in, and will continue to report once a month.

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

-Schedule a public hearing on September 29th Council meeting to discuss parking on Franklin Street.

13. Discussion of Items Not on the Agenda for Council and Public

-Rich Rotella said with regard to Leadbetter lower main street property, they received easement for contractors to begin removing the tanks hopefully within a couple of weeks
-Town Manager indicated that both DEP and Town of Hampden received permit on Fiberright; PERC has filed appeals suit in court to withdraw permit.

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting

-Town Manager reported receiving a request to have Birch trees removed on the Waterfront by the Lighthouse property and be replaced with a smaller tree; plus allowing food trucks/vendors on the Waterfront.

-Waterfront Committee meeting on Thursday, September 29th at 6:00 pm

-Ordinance Committee meeting on Thursday, September 29th at 6:15 pm

-Streets & Roads Committee meeting on Thursday, September 29th at 6:30 pm

-Councilor Carmichael, Jr asked if it is possible for the Harbor View Restaurant use the downstairs, and where is George MacLeod property line.

-Jeff Hammond, Code Enforcement Officer said if Harbor View Restaurant wants to make use of the downstairs, they would have to file an application. Also, Jeff said he did not know where George MacLeod's property line is.

15. Adjournment

It was motioned by Councilor Stewart, seconded by Councilor Carmichael, Jr that the meeting be adjourned.

Meeting adjourned at 7:50 P.M.

Respectfully submitted,

Kathy L. Downes
Council Secretary

**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, SEPTEMBER 29, 2016
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES**

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1. Call Meeting To Order

The meeting was called to order by Mayor Keene at 7:00 P.M.

2. Roll Call

Members Present: Paul Rabs, David Keene, Peter Stewart, Paul Gauvin and Robert Carmichael, Jr. Members Absent: Joseph York and David Kee.

3. Presentation of any Town Council Recognitions

Recognition by AARP of Bucksport as an Age-Friendly Community

-Town Manager attended a meeting on September 12th in Hallowell with the Senior Resource Committee. Town Manager gave a speech on Senior Resources and senior involvement in the community. Bucksport was given recognition by AARP as an Age Friendly Community.

4. Consider minutes of previous meetings - None

5. Receive and review correspondence and documents

- a. Weekly Construction Summary – Sewer Treatment Facility -9-9-16, 9-16-16, 9-23-16

-Town Manager summarized the work completed and work scheduled for the weeks of September 5th, 12th, 19th and 26th.

- b. Olver Associates – Wastewater Treatment Plant Construction Meeting Minutes 9-14-16

-Town Manager briefly reviewed the monthly construction meeting minutes noting work progress last month and work schedule for next month; payment requisitions; comments from Engineer, Owner, Contractor, RD and change order summary.

- c. Letter to Maine Maritime Academy in support of Maritime Training Institute

-Town Manager provided a copy of the letter she addressed to President William Brennan and MMA Board of Trustees in support of the MMA Training Institute..

6. New Ordinances to Consider/Introduce - None

7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

- a. Assessor Request to begin Revaluation Process

-Jef Fitzgerald, Tax Assessor noted setting a goal of April 1, 2018 to complete an in-house town-wide revaluation for Bucksport, and this will fittingly coincide with the tenth anniversary of the last re-val. The five-year process of photographing the entire town and updating property cards from external

inspections will be completed by this fall. There is still a lot of work to be done for a re-val, so I am requesting a part-time helper for the next two years.

-Councilor Stewart has concerns about raising the value of homes, and increasing the mil rate which Councilor Stewart has asked to keep it down.

-Jeff Fitzgerald said he will make sure all citizens are treated fairly, equally and trying to get all at 100% value with today's market.

-Town Manager noted that every citizen has the opportunity to question the value and have another valuation done.

-Councilor Stewart asked that citizens be kept informed on a regular basis.

-Mayor Keene wants to make sure everybody is treated equally rather you are residential, Commercial or Industry.

-Jeff Fitzgerald said it is a matter of equalization and fair for all.

b. Waterfront Ad Hoc Committee Minutes 9-22-16

-Councilor Rabs reviewed Ad Hoc Committee meeting noting the Mission Statement, and asked the "boat people" (Bill Chandler, Mike Ormsby, Dave Grant) to take the lead, as their years of boating, operation experience and working history of the waterfront is very important. Five goals were established. (see attachment)

c. Economic Development Committee Meeting Update 9-20-16

-Rich Rotella, Economic Development Director reviewed the following items: letter of support for the MMA Training Institute Project, RSU 25 - \$25,000 donation from Stephen & Tabitha King Foundation for the purchase of books through Bookstacks; 26 participants the 1st day and 19 participants the 2nd day attended small business training; block party for Heart & Soul; handicap parking on Elm Street has been relocated; October 7th is coffee with a Cop; Interim Josh Geagan project for the new Spellman and WLBZ 2 TV presentation on advertising – "How to dramatically increase awareness, good conversation and growth".

d. Wilson Hall – request to seek buyers through RFP process

-Jeff Hammond, Code Enforcement Officer indicated that Larry Wahl, Emeric Spooner and himself has done work to stabilize the interior, wood floors, clean out debris and bring daylight into the building. Wilson Hall is now well-staged for viewing by potential developers. Jeff asked the town council to authorize an RFP to see what interest may be generated for renovation and reuse of this historical building.

-Citizen George Hanson, President of BACAS stated that the Committee has been interested in Wilson Hall since 1999, sees great potential, and looking into ways of funding.

-Citizen Lisa Whitney remembers two (2) years ago there was a lot of interest and sees the need to pursue and move forward.

-Mayor Keene said this has been ongoing for several years now whether to demolish or save the building, and the general consensus was to save the building.

- Town Manager indicated that BACAS proposal for Wilson Hall came in after the agenda was posted.
- Town Council consensus was all in favor of going out to RFP.

- e. Bucksport Marina – Rate Increase recommendation
 - Councilor Rabs reported that the Economic Development Committee recommends approving the 2017 Town Dock and Marina Fee schedule. (see attachment)
- f. Municipal Review Committee Board of Directors – Candidate Nomination – Town Manager
 - Town Manager reported the deadline for submitting a nomination form is October 19, 2016. An annual election ballot with the final slate of candidates will be prepared and mailed to all MRC Members on or before October 30, 2015. The results of the election will be announced at the MRC Annual Meeting to be held the second or third week in December of 2016.

It was motioned by Councilor Stewart, seconded by Councilor Rabs and unanimously voted to nominate Town Manager, Sue Lessard and to fill out the nomination form so she can be placed on the ballot to serve on the MRC Board of Directors

- g. Public Works Director Appointment – Jay Lanpher
 - Town Manager, Sue Lessard appointed Jay Lanpher as the new Public Works Director. Jay has sixteen (16) years of intern knowledge and this position will be administrative, but also labor work.

8. Agenda Items

- a. To approve resolve R #2017-23 to approve Pay Requisition Number 13 for the Sewer Treatment Plant Upgrade project in the amount of \$1,062,769.28 to be paid from \$7.8 million dollar temporary financing loan.

It was motioned by Councilor Stewart, seconded by Councilor Gauvin and unanimously voted to approve R#2017-23.

- b. To approve resolve R #2017-24 to set 2017 rates for use of the Town Docks and Town Marina

It was motioned by Councilor Gauvin, seconded by Councilor Carmichael, Jr. and unanimously voted to approve R#2017-24.

- c. To approve resolve R #2017-25 to approve the three year note with Camden National Bank at an interest rate of 1.75% to finance the purchase of a 2017 Freightliner truck, and to sign legal paperwork related to said purchase

It was motioned by Councilor Stewart, seconded by Councilor Gauvin and unanimously voted to approve R#2017-25.

- d. Town Manager – 6 month Probation Review (the Town Council may hold this item in executive session pursuant to MRSA 1 §405 (6) (A) if the Council chooses to do so)

It was motioned by Councilor Stewart, seconded by Councilor Gauvin to appoint the Mayor to have a Review discussion with the Town Manager.

Vote In Favor: Paul Rabs, Peter Stewart, Paul Gauvin and Robert Carmichael, Jr.

Opposed: Mayor Keene

Vote: 4 - 1 Favorable

-Mayor Keene said he has no doubt in his mind that we chose the right person.

-Citizen Kathy James said she is fabulous to work with and gave her great Kudos.

-Citizen Lisa Whitney and Diane, owner of Huckleberries Gift Shop agreed with - Kathy James and gave two (2) thumbs up.

-Leslie Wombacher, Bucksport Bay Area Chamber of Commerce congratulated the Council for hiring Sue, she is amazing to work with, truly involved with the community, a great asset.

-Tim Emery, Recreation Director said Sue has done an outstanding job for the Town, great to work with and for.

-Chris Johnson said we are very fortunate to have Sue and everywhere I go I hear this comment.

-Pearl Swenson, Senior Resource Committee Member spoke very highly of Sue, and that she deserves a "A+" for her job performance.

9. Resignations, Appointments, Assignments, and Elections - None

10. Approval of Quit Claims, Discharges, and Deeds

- a. Dale Keyes, 633 State Route 46 – RE Account #1157

It was motioned by Councilor Gauvin, seconded by Councilor Carmichael, Jr and unanimously voted to approve quit claim deed for Dale Keyes.

11. Town Manager Report

Town Manager, Sue Lessard reviewed the following items; Zero-Sort Recycling; Leader Program Review, Shape Program Review; Efficiency Maine Program; Roadside Shoulders; Concrete Sidewalk Project and Broadband Planning Grant Application. (see attachment)

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

- a. Hold a Public Hearing to consider Amendment to the Bucksport Town Code, Chapter 12 Traffic and Safety” be adopted, such ordinance being for the purpose of adding parking prohibitions on Franklin Street

-Citizen Donna Carter agreed and said it is very dangerous parking on the sides of Franklin Street.

-Citizen Jim Morrison asked what prohibited no parking on Franklin Street?

-Mayor Keene indicated it is a very narrow street which is a safety issue, but also apartment parking on Franklin Street was another factor.

It was motioned by Councilor Gauvin, seconded by Councilor Carmichael, Jr. and unanimously voted to approve Amendment to the Bucksport Town Code Chapter 12 Traffic and Safety” for the purpose of adding parking prohibitions on Franklin Street.

- b. Set a Public Hearing date for repealing and updating Appendices A-D of the Town General Assistance Ordinance

It was motioned by Councilor Gauvin, seconded by Councilor Carmichael, Jr and unanimously voted to set a public hearing at the next Council meeting.

It was motioned by Councilor Stewart, seconded by Councilor Gauvin and unanimously voted to approve selling of beer at the Farmer’s Market.

It was motioned by Councilor Gauvin, seconded by Councilor Carmichael, Jr. and unanimously voted to approve Miscellaneous License for Bucksport Bay Area Chamber of Commerce for “Ghostport”.

13. Discussion of Items Not on the Agenda for Council and Public

-Jeff Hammond, Code Enforcement Officer indicated that the barn/garage on Federal Street has been demolished.

-Councilor Carmichael, Jr. congratulated Rich Rotella, Economic Development Director and everyone else involved with the successful block party at the Rod and Gun Club.

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting

- a. Set a Sewer Committee meeting to discuss staffing/operation and Maine Water Contract for operation of the Secondary Treatment Facility.

-Sewer Committee meeting on Thursday, October 13th at 6:00 pm.

- b. Set a Finance Committee meeting to discuss updates to the Petrovend fuel system at the Highway garage and CD rates/investments review

-Finance Committee meeting on Wednesday, October 5th at 6:30 pm.

15. Adjournment

It was motioned by Councilor Gauvin, seconded by Councilor Stewart and unanimously voted that the meeting be adjourned.
Meeting adjourned at 8:45 pm.

Respectfully submitted,

Kathy L. Downes
Council Secretary

4h

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, OCTOBER 13, 2016
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES

1. Call Meeting To Order

The meeting was called to order by Mayor Keene at 7:00 p.m.

2. Roll Call

Members present: Joseph York, Paul Rabs, David Kee, David Keene, Peter Stewart, Paul Gauvin, Robert Carmichael, Jr.

3. Presentation of any Town Council Recognitions – None

4. Consider minutes of previous meetings - None

5. Receive and review correspondence and documents

- a. Weekly Construction Summary – Sewer Treatment Facility 9-30-16, 10-6-16
The Town Manager reported that she had attended a construction meeting at the facility this week and that all is going well and good progress on construction is being made.
- b. Downeast Transportation, Inc. – September Ridership Report
This report shows weekly bus and cab ridership for September.
- c. Safety Enhancement Grant applications – Fire Department
The Fire Department has applied for two grants through the Maine Municipal Safety Grant program. One is for life vests and the second is for an electric chain hoist.

6. New Ordinances to Consider/Introduce – None

7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

- a. Finance Committee update – 10-6-16 meeting
Councilor Stewart reported that the Finance Committee had reviewed information from bids received for four expiring CD's at Camden National Bank. The Committee recommended that two cd's totaling \$579,000 be invested with The First and the remaining be invested in cd's with Camden National.

8. Agenda Items

- a. Request to sell Christmas Trees & Wreaths on Town-owned property from Abram Allard.
The proposal is to allow Abram Allard to sell Christmas Trees on the town-owned lots next to H & R Block for the Christmas season. Resident Frank Dunbar expressed support for the idea.

Motion by Councilor Kee, seconded by Councilor Gauvin to approve. Vote: 7-0.

- b. To approve Resolve R #2017-26 to approve expenditure of up to \$40,000 for the purpose of conducting an in-house revaluation to be completed for the 4-1-2018 Assessment Date for the 2018/19 fiscal year.

Assessor Jef Fitzgerald explained that in order to do an in-house revaluation it would be necessary to have a part time assistant and the project would last approximately 2 years. The revaluation is supposed to be reviewed every ten years, and contracting out revaluations can cost hundreds of thousands of dollars. Traditionally, the Town has done them in-house.

There was considerable discussion among the Town Councilors and residents in the audience about the need for a revaluation, why it could not be accomplished by the Assessor without assistance, whether code violations would be reported if encountered, and why a revaluation is not simply conducted on an ongoing basis.

Motion by Councilor Stewart, seconded by Councilor Gauvin to approve. Vote: 7-0.

- c. To approve Resolve R #2017-27 to approve Pay Requisition #14 for the Sewer Treatment Plant Upgrade project in the amount of \$16,380 to Olver Engineering and \$442,076.02 to Apex Construction for a total of \$458,456.02

Motion by Councilor Stewart, seconded by Councilor Gauvin to approve. Vote: 7-0.

- d. To approve Resolve R #2017-28 to approve upgrades to the Petrovend gas/oil system at the Town Garage in the amount of \$9,525 to be paid from Equipment Reserve.

The Town Manager reported that the current system is outdated and hard wired so that the computer for the Public Works Director can never shut off without losing the data that keeps track of approximately 68,500 gallons of fuel annually. The proposed solution is wireless with a keypad instead of individual keys. In addition, the software can be downloaded at the main office so that reports can be done electronically instead of entering them manually.

Motion by Councilor Carmichael, seconded by Councilor Stewart to approve. Vote: 7-0.

- e. To approve Resolve R #2017-29 to approve the Sewer Commitment for the period from July1, 2016 – September 30, 2016 in the amount of \$208,334.46

Motion by Councilor Carmichael, seconded by Councilor Stewart to approve. Vote: 7-0.

- f. Executive Session Town Manager – 6 month Probation Review, pursuant to MRSA 1 §405 (6) (A)

Motion by Councilor Gauvin to enter executive session pursuant to MRSA 1 §405 (6) (A) to discuss the Town Manager review at 8:15 p.m. Vote: 7-0.

Motion by Councilor Stewart, seconded by Councilor Gauvin to re-enter regular session at 8:35 p.m. Vote: 7-0.

- g. To take action pursuant to item 8.d relative to Town Manager employment

Motion by Councilor Stewart, seconded by Councilor Gauvin to continue employing Susan Lessard as the Town Manager. Vote: 7-0.

Resident Scott Fernald thanked the Town Manager for doing a good job.

Resident Donna Carter seconded that and said it could have been done without an executive session.

9. Resignations, Appointments, Assignments, and Elections

The election warrant for the November election was signed.

10. Approval of Quit Claims, Discharges, and Deeds

- a. Cynthia L. Wood, Trustee, Map 32 Lot 244, 4 Pine Street

Motion by Councilor Stewart, seconded by Councilor Gauvin to approve. Vote: 7-0.

11. Town Manager Report

- a. **Department Head Reports**

The Town Manager report is hereby attached to and made a part of the minutes.

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

- a. Hold a Public Hearing for repealing and updating Appendices A-D of the Town General Assistance Ordinance

Mayor Keene opened the public hearing. No public comments were made. Mayor Keene closed the public hearing.

Motion by Councilor Gauvin, seconded by Councilor Kee to approve. Vote: 7-0.

- b. License

Motion by Councilor Gauvin, seconded by Councilor Carmichael to approve. Vote: 7-0.

13. Discussion of Items Not on the Agenda for Council and Public

Economic & Community Development Director Rich Rotella reported that the Coffee with a Cop event was successful and that 13 high school students had helped with picking up 22 bags of leaves as a community service project that he coordinated. Demolition at the former mill site should be completed by March.

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting

- a. Set a Waterfront Committee Meeting to discuss a request to place a memorial on the Bucksport river walk – *October 27th at 5:30 p.m.*
- b. Schedule Ordinance Committee meeting for review of Chapter 6 of the Town Code – *October 27th at 6:00 p.m.*

15. Adjournment

*Motion by Councilor Gauvin, seconded by Councilor Carmichael to adjourn at 8:40 p.m.
Vote: 7-0.*

Respectfully submitted,

*Kathy L. Downes
Council Secretary*

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, OCTOBER 27, 2016
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES

4;

1. Call Meeting To Order

The meeting was called to order by Mayor Keene at 7 p.m.

2. Roll Call

Members Present: Joseph York, Paul Rabs, David Kee, David Keene, Peter Stewart, Paul Gauvin. Member absent: Robert Carmichael, Jr.

The Town Manager noted that Time Warner cable was not working at this time but that the meeting was being live-streamed over Town Hall Streaming.

3. Presentation of any Town Council Recognitions – None

4. Consider minutes of previous meetings – None

5. Receive and review correspondence and documents

- a. Weekly Construction Summary – Sewer Treatment Facility 10-14-16, 10-21-16

The two reports summarize work done in the past four week period.

- b. Maine Maritime Academy – Response Letter 10-11-16

The Town Manager sent a letter to Maine Maritime Academy in support of the training institute that had been discussed by the Academy.

- c. Northeast Historic Film – Thank You Letter 10-18-16

This thank you letter was for the \$2,000 appropriation to assist with the Maritime Film Festival.

6. New Ordinances to Consider/Introduce – None

7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

- a. Waterfront Committee Meeting Update – 10-27-16 Meeting

Councilor Rabs reported that the Committee had dealt with three items. The first was an inquiry about locating memorials on the waterfront which information was provided to a resident about pricing for granite benches. Second was that the ad-hoc group had accomplished two of the five goals set and that the Manager was working on consolidation of expenses for the waterfront under one department. The final item was a discussion of allowing vendors on the waterfront and the idea of setting two locations where they might be allowed and having applications for those sites.

- b. Ordinance Committee Meeting Update – 10-27-16 Meeting

Councilor Stewart reported that the Committee is reviewing Chapter 6/business licensing as a total re-write to make it easier to administer and to understand.

c. Town Swimming Pool – Water leak issues

Rec. Director Tim Emery reported that this past summer the pool lost more water than any other summer in memory and he is concerned that there is a water leak. Part of the problem has been identified as the seals around the drain but more testing needs to be done to see if there are more extensive leaks.

d. Generator Notice with Generator Request

Kim Johnson of 1541 Bucksmills Road explained her complaint of a neighbor in a camper using a generator for power on an ongoing basis. The Town Manager noted that the Town does not have an ordinance to deal with noise issues.

After considerable discussion it was the consensus of the Council to refer this topic to the Ordinance Committee at the November 10, 2016 6 p.m. meeting.

CEO Hammond had contacted the person in the camper and he had indicated that he would be leaving in a few weeks.

8. **Agenda Items – None**

9. **Resignations, Appointments, Assignments, and Elections**

a. Appoint Kathy Downes as Election Warden

Motion by Councilor Stewart, seconded by Councilor Gauvin to approve. Vote: 6-0.

10. **Approval of Quit Claims, Discharges, and Deeds**

a. David R. Carusoe, Sewer Lien, 93 Central Street

Motion by Councilor Gauvin, seconded by Mayor Keene to approve. Vote: 6-0.

11. **Town Manager Report**

a. **Department Head Reports**

The Town Manager's report is attached hereto and made a part of the minutes.

12. **Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**

CEO Jeff Hammond reported that the Planning Board had held a meeting on Appendix K and that it needs to be approved for a public hearing.

13. **Discussion of Items Not on the Agenda for Council and Public**

Community & Economic Development Director Rich Rotella reported that there were new tenants in the Lewis & Malm building, that an open house was being conducted at the Lighthouse Arts Studio, and that there had been a great deal of interest in the AIM property.

Councilor Stewart reported that a culvert had washed out on Route 46 and needed to be replaced. The Town Manager will follow up on that matter.

- 14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting**
Streets & Roads, November 10th at 5:45p.m. to discuss Duck Cove/Route 46 intersection.

Finance Committee Meeting – November 10th at 5:30 p.m.

15. Adjournment

Motion by Councilor Kee, seconded by Councilor Gauvin to adjourn at 7:50 p.m.

Respectfully submitted,

*Kathy L. Downes
Council Secretary*

4j

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, NOVEMBER 10, 2016
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES

1. Call Meeting To Order

The meeting was called to order at 7:00 p.m. by Mayor Keene.

2. Roll Call

Members present: Joseph York, Paul Rabs, David Keene, Peter Stewart, Paul Gauvin, Robert Carmichael, Jr. Absent: David Kee

3. Presentation of any Town Council Recognitions

Community & Economic Development Director Rich Rotella reported that Wednesday's on Maine and Paula Kee had received an award from the Downeast Tourism group for their 2015 program.

4. Consider minutes of previous meetings – None

5. Receive and review correspondence and documents

- a. Letter from Friends of Silver Lake re: Planning Board decision on cemetery expansion
CEO Jeff Hammond explained that they did not feel that the cemetery expansion was in the best interest of the lake water quality. However, the Planning Board had three meetings on the subject and did a site visit before making their decision.
- b. Letter from Friends of Silver Lake re: Water quality/questions Silver Lake
The Friends group is seeking information on water testing being done by AIM.
- c. Police Department call – Verona 11-3-16
A report to the Council is required if the Police Department is called to leave Bucksport to assist with a call. This call was a domestic violence call.
- d. Maine Municipal Risk Management – Grant Award – Fire Dept – Chain Hoist
The Fire Department has received a grant from MMA to purchase a chain hoist for the department.
- e. Downeast Transportation – October Ridership
This report shows bus and cab weekly ridership for October.
- f. Weekly Construction Summary – 11-4-16
This report covers from 10/31 – 11/7 for work being done as part of the treatment plant construction project.

6. New Ordinances to Consider/Introduce - None

7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

- e. To adopt Resolve #2017-33 to approve contracting for Zero-Sort Recycling with Casella Resource Solutions

Motion by Councilor Carmichael, seconded by Councilor Gauvin to approve. Vote: 6-0.

- f. To adopt Resolve #2017-34 to approve use of Streets & Roads Reserve funds for a binder coat of pavement for the 8 lot extension at Heritage Park

Motion by Councilor Gauvin, seconded by Councilor Carmichael to approve. Vote: 6-0.

9. Resignations, Appointments, Assignments, and Elections

- a. November 8, 2016 Election Results

The Council reviewed the election results. No vote was needed.

10. Approval of Quit Claims, Discharges, and Deeds

- a. Rachel Locke – Real Estate Quitclaim – Map 42 Lot 38

Motion by Councilor Gauvin, seconded by Councilor Stewart to approve. Vote: 6-0.

- b. Craig & Corinne Bowden – Real Estate Quitclaim – Map 9 Lot 44 – Mobile Home

Motion by Councilor Carmichael, seconded by Councilor Gauvin to approve. Vote: 6-0.

- c. Christopher & Erica Clayton – Sewer Quitclaim – Map 32 Lot 46

Motion by Councilor Gauvin, seconded by Councilor Carmichael to approve. Vote: 6-0.

11. Town Manager Report

- a. Department Head Reports

The Town Manager's report is attached hereto and made a part of the minutes.

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

- a. Public hearing - Shall an Ordinance be adopted titled "Amendment to the Bucksport Town Code, Appendix K Land Use Ordinance?"

The public hearing was opened by Mayor Keene.

CEO Jeff Hammond explained that sections 10, 13, 16 and 20 had changes.

There was considerable discussion related to the section that requires a new building to have on-site parking but not an existing building. It was the consensus of the Council that section 13 treat new and existing businesses on Main Street the same and not require on-site parking.

4K

BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, DECEMBER 8, 2016
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES

1. Call Meeting To Order

The meeting was called to order by Mayor Keene at 7:00 p.m.

2. Roll Call

Members Present: Joseph York, Paul Rabs, David Kee, David Keene, Peter Stewart, Paul Gauvin, Robert Carmichael, Jr.

3. Presentation of any Town Council Recognitions - None

4. Consider minutes of previous meetings – None

5. Receive and review correspondence and documents

a. Olver Associates – Meeting Minutes 11-9-12016

The project continues to be on schedule and on budget.

b. Maine Municipal Association Membership Information 2016

This report identified the cash dividend given to the Town for good insurance ratings, grants given to police and fire departments for safety equipment and also discussed other membership benefits for the Town.

c. Police Department call – Verona 11-5-16

Calls in which department members leave Bucksport are required to be reported to the Town Council.

d. Weekly Construction Summary – 11-18-16, 11-23-16

Work continues at the project site and has not yet been impacted by winter weather.

6. New Ordinances to Consider/Introduce

a. Proposal for Moratorium on Retail Marijuana Establishments and Marijuana Social Clubs – referral to Ordinance Committee

New marijuana legislation passed in November gives Towns the right to not allow the location of social clubs or retail establishments. The Town Manager suggested that the Town needs to have a conversation on allowing these uses and possible locations. In order to do that, she is asking that the subject of a moratorium on these uses be referred to the Ordinance Committee.

Motion by Councilor Carmichael, seconded by Councilor Kee to refer this to the Ordinance Committee. Vote: 7-0.

b. Shall an ordinance be introduced entitled “Repeal and Replacement of Chapter 6 Business Licensing and Regulations”, such ordinance being for the purpose of up-

dating business license and permit regulations, and relocating cable television regulations to Appendix E, an unused section of the Bucksport Town Code.

Motion by Councilor Gauvin, seconded by Councilor Stewart to introduce the Ordinance as presented. Vote: 6-1. (Steward opposed).

7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

- a. **Mileage Rate – 2017 – Request to use IRS designated rate**
The Town Manager requested that the Council set the Town's mileage reimbursement rate to be consistent with the IRS mileage rate. That gets set annually and would allow the Town to stay current.
- b. **Waterfront Committee Update – 12-8-16 meeting**
Councilor Rabs reported on the meeting. Discussion centered around budgeting differently for waterfront related expenses since current practice has waterfront expenses located in Recreation, Public Works, and the Marina. A future agenda will contain a recommendation for changing the budgeting process for waterfront expenses.
- c. **Ordinance Committee Update – 12-8-16 meeting**
Councilor Stewart reported that a request had been made for a noise ordinance in response to a land owner dispute regarding operation of a generator to power a camper. Maine Municipal Association Legal did not recommend creating an ordinance to respond to a land owner dispute. The Code Officer will monitor the situation and make sure that the person with the generator is operating within current land use standards.
- d. **Great Pond Mountain Conservation Trust – Miles Lane Trails Project Request**
Jennifer Reiker and Jocelyn Tozier proposed constructing a platform over a vernal pool to provide an educational experience for students. Since the Town owns the land, the Council would have to approve of allowing GPMCT to apply for a permit for this activity.
- e. **Richard Gainer Property – Foreclosure and Request to advertise for sale**
The Town Manager explained that the record owner of the mobile home had not responded to any requests to bring the taxes current and that she recommended putting it out for public sale.
- f. **Cruiser Replacement – Request to Use Police Equipment Reserve**
The Town Manager reported that it would be more to repair the vehicle than it was worth and requested that police reserve funds be used to replace the Chief's vehicle with a second hand vehicle. The Chief's vehicle would then be taken out of the regular vehicle rotation to allow more frequent front line car replacement.

8. Agenda Items

- a. To adopt Resolve #2017-35 to set the mileage reimbursement rate beginning in 2017 as the annual rate defined by the IRS.

Motion by Councilor Stewart, seconded by Councilor Carmichael to approve. Vote: 6-1. (York opposed).

- b. To adopt Resolve #2017-36 to approve the project adjacent to the Miles Lane trails proposed by the Great Pond Mountain Conservation trust.

Motion by Councilor Gauvin, seconded by Councilor Carmichael to approve. Vote: 5-2. (Steward, York opposed).

- c. To approve Resolve #2017-37 to put out for public sale a foreclosed mobile home located on Map 33 Lot 20.

Motion by Councilor Stewart, seconded by Councilor Gauvin to approve. Vote: 7-0.

- d. To approve Resolve #2017-38 to allow the expenditure of up to \$18,000 from Police Equipment Reserve to replace a police cruiser.

Motion by Councilor Gauvin, seconded by Councilor Kee to approve. Vote: 6-1. (York opposed).

9. Resignations, Appointments, Assignments, and Elections – None

10. Approval of Quit Claims, Discharges, and Deeds

- a. Brian L. Manning – Real Estate Quitclaim – Map 22 Lot 22

Motion by Councilor Stewart, seconded by Councilor Carmichael to approve. Vote: 7-0.

11. Town Manager Report

- a. Department Head Reports

The Town Manager's report is attached hereto and made a part of the minutes.

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

Motion by Mayor Keene, seconded by Councilor Gauvin to hold a public hearing on Repeal & Replacement of Chapter Six Licensing Ordinance on December 29th. Vote: 7-0.

13. Discussion of Items Not on the Agenda for Council and Public

Economic & Community Development Director Rich Rotella reported that the Parade of Lights was being held starting at 5 p.m. on December 10th and that the Heart & Soul building would be open for people then also. December 11th is Wreaths Across America, December 16th is the holiday party and December 18th there will be people doing Christmas gift wrapping as part of Main Street Bucksport.

Julie Hersom asked if it would be possible to change the yield sign to a stop sign at the School Street intersection.

Chris Johnson updated Heart & Soul activities, discussed the search for a new Director, thanked Rich Rotella for his work on the program and said that 10-12 students were volunteering to help with the program as well.

Chief Geagan and Sgt. Winchester have been invited to be part of the Wreaths Across America convoy and will be going as far as Portland.

Councilor Rabs reported that at the recent Economic Development Committee meeting there was concern raised about the dam at Silver Lake, water levels at the lake and that the emergency plan was presented by AIM.

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting

- a. Set date for Solid Waste Committee meeting to discuss solid waste transport – December 29th at 5:30 p.m.

Ordinance Committee set as December 29th at 6 p.m.

- b. Refer property acquisition of land/buildings next to Subway/Dollar Store development to Economic Development Committee – Request submitted by Steve St. Peter

Motion by Councilor Gauvin, seconded by Councilor Stewart to refer it to the January 5th meeting. Vote: 7-0.

15. Adjournment

Motion by Councilor Gauvin, seconded by Councilor Stewart to adjourn at 9:00 p.m. Vote: 7-0.

Respectfully submitted,

*Kathy L. Downes
Council Secretary*

MINUTES OF REGULAR MEETING – BUCKSPORT TOWN COUNCIL – MAY 23, 2019

1. Call Meeting To Order

Mayor Stewart called the meeting to order at 7:00 p.m.

2. Roll Call

Councilor's Present: Mark Eastman, Paul Bissonnette, David Kee, Peter Stewart, Daniel Ormsby, Paul Gauvin

Councilor's Absent: Robert Carmichael, Jr.

3. Presentation of any Town Council Recognitions – None.

4. Consider minutes of previous meetings

- a. Town Council Minutes 5/09/19
- b. Infrastructure & Property Committee Minutes 5/09/19
- c. Town Council Minutes 6/9/16
- d. Town Council Minutes 6/30/16

*Councilor Ormsby moved and Councilor Gauvin seconded to approve items 4b, 4c, 4d, and amend the Town Council Minutes from 5/9/2019 under item 15b changing Bucksport Community Concerns approved funds to \$6,000, and changing the Bucksport Bay Festival's approved funds to \$10,827. **Motion Passed 6-0***

5. Receive and review correspondence and documents

- a. Downeast Transportation Ridership Report April 2019 - *Noted.*

6. Ordinances to Consider/Introduce – None.

7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

- a. Infrastructure Committee Update

Councilor Bissonnette informed the Council on the items discussed by the Infrastructure Committee. In regards to benches and bathrooms on the Miles Lane Trail, the Committee felt the need to investigate using the restrooms at football field. Economic Development Director Rich Rotella stated that there will be additional porta-potties available for residents to use. In regards to benches, the Committee recommended that the Council investigate appropriate bench locations before making a decision. The Committee recommended to the Council seeing if they are interested in selling property on the Racecourse Road. The Committee recommended referring the purchase of property on Forest Hills/the use of easement from the Griers to the Planning Board. They further recommended purchasing garage door sensors and bay heaters for the Public Safety Building. They also recommended converting the Town's Zero Sort Recycling to Coastal Resources of Maine.

MINUTES OF REGULAR MEETING – BUCKSPORT TOWN COUNCIL – MAY 23, 2019

b. Maine Water Exemption Extension Discussion

Tax Assessor Jef Fitzgerald approached the Council in regards to a letter from Maine Water requesting an extension of property tax exemption for the period of July 1, 2019 to June 30, 2024. Resident Jim Morrison questioned whether or not this exemption effects the town's valuation, to which Tax Assessor Fitzgerald responded that it didn't. This discussion was for informative purpose only. The Council will be making a decision at a regular meeting in June.

8. Agenda Items

a. To approve Resolve 2019-47 to abate uncollectible personal property taxes

*Councilor Gauvin moved and Councilor Eastman seconded to approve Resolve 2019-47.
Motion Passed 6-0*

b. To approve Resolve 2019-48 to approve the expenditure of funds from Public Safety Building Reserve to install garage door sensors

*Councilor Gauvin moved and Councilor Ormsby seconded to approve Resolve 2019-48.
Motion Passed 6-0*

c. To approve Resolve 2019-49 to approve ambulance bill abatements

*Councilor Gauvin moved and Councilor Ormsby seconded to approve Resolve 2019-49.
Motion Passed 6-0*

d. To approve Resolve 2019-50 to convert Zerosort to Coastal

*Councilor Ormsby moved and Councilor Gauvin seconded to approve Resolve 2019-50.
Motion Passed 6-0*

e. To approve Resolve 2019-36 to approve bay heater replacements in the Public Safety Building

*Councilor Bissonnette moved and Councilor Gauvin seconded to approve Resolve 2019-36.
Motion Passed 6-0*

9. Resignations, Appointments, Assignments, and Elections – None.

10. Approval of Quit Claims, Discharges, and Deeds – None.

11. Town Manager Report

The Town Manager's Report is attached hereto and is made apart of these minutes.

The Town Council will be nominating Craig Bowden, David Keene, and Kathy Downes for the Spirit of America Award.

Town Manager Lessard stated that Main Street Bucksport's Community Cleanup Day was very

MINUTES OF REGULAR MEETING – BUCKSPORT TOWN COUNCIL – MAY 23, 2019

successful. She further stated that Bucksport's A.D.A.P.T Plan had been awarded the Maine Association of Planner's Project of the Year.

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

a. Public Hearing – Article 4, Weight Limits & Restrictions

*Mayor Stewart opened the public hearing at 7:24 p.m., and with no discussion closed the public hearing at 7:24 p.m. Councilor Gauvin moved and Councilor Ormsby seconded the approve the amendment of Article 4 of the Town Code, Weight Limits & Restrictions. **Motion Passed 6-0***

b. Public Hearing – Council Rules Update

*Mayor Stewart opened the public hearing at 7:25 p.m., and with no discussion closed the public hearing at 7:25 p.m. Councilor Gauvin moved and Councilor Ormsby seconded to approve the amendment of the Council Rules. **Motion Passed 6-0***

c. Public Hearing – Proposed Charter Change – Attendance

*Mayor Stewart opened the public hearing at 7:26 p.m., and with no discussion closed the public hearing at 7:26 p.m. Councilor Gauvin moved and Councilor Ormsby seconded to approve the amendment of the Town Charter in regards to Council attendance. **Motion Passed 6-0***

Note: This change will go before a referendum vote at the November election.

d. Warrant & Notice of Election RSU #25

*Councilor Bissonnette moved and Councilor Ormsby seconded to approve the Warrant and Notice of Election for RSU #25. **Motion Passed 6-0***

13. Discussion of Items Not on the Agenda for Council and Public

Resident Nancy Minot praised RSU 25's Music Department as well as Bucksport's Public Safety Department.

Councilor Kee reminded the Council to occasionally read the "Eighty-Two Community Generated Actions" surveyed by Heart and Soul.

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting

a. Infrastructure – June 13, 2019 – 6: 30 p.m.

b. Set Public Hearing for Budget Adoption – The public hearing will be during a regular meeting in June.

MINUTES OF REGULAR MEETING – BUCKSPORT TOWN COUNCIL – MAY 23, 2019

Regulatory Review – June 13, 2019 - 6:00 p.m.

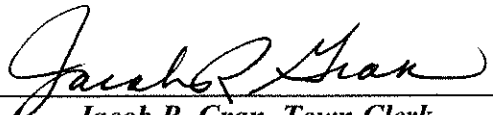
15. Budget Review

a. Overall Review

*Town Manager Lessard provided the Council with an overview of the budget detailing the questions that had been posed during the entire budget process. She further stated that the mil-rate will remain the same. Councilor Eastman moved and Councilor Gauvin seconded to move forward with the proposed budget. **Motion Passed 6-0***

16. Adjournment

*Councilor Gauvin moved and Councilor Ormsby seconded to adjourn the meeting at 7:38 p.m. **Motion Passed 6-0***

ATTEST: 
Jacob R. Gran, Town Clerk

MINUTES OF REGULAR MEETING – BUCKSPORT TOWN COUNCIL – MAY 9, 2019

1. Call Meeting To Order

Mayor Stewart called the meeting to order at 7:00 p.m.

2. Roll Call

Councilors Present: Mark Eastman, Paul Bissonnette, David Kee, Peter Stewart, Daniel Ormsby, Paul Gauvin, Robert Carmichael, Jr.

Councilors Absent: None

3. Presentation of any Town Council Recognitions

a. Heart & Soul – Legislative Sentiment

Town Manager Lessard recited a sentiment from Senator Kimberly Rosen and the Maine Legislature honoring Heart & Soul; a group that collects individual and group values, interests, and dreams from all members of the community in order to guide decisions for Bucksport.

4. Consider minutes of previous meetings

- a. Town Council Minutes 4/25/19
- b. Town Council Minutes 7/2/15
- c. Town Council Minutes 7/9/15
- d. Town Council Minutes 7/30/15
- e. Town Council Minutes 8/11/15
- f. Town Council Minutes 8/13/15
- g. Town Council Minutes 8/18/15
- h. Town Council Minutes 8/19/15
- i. Town Council Minutes 8/27/15
- j. Town Council Minutes 9/10/15
- k. Town Council Minutes 9/24/15
- l. Town Council Minutes 10/7/15
- m. Town Council Minutes 10/8/15
- n. Town Council Minutes 10/29/15
- o. Town Council Minutes 11/16/15
- p. Town Council Minutes 12/10/15
- q. Town Council Minutes 3/17/16
- r. Town Council Minutes 3/24/16
- s. Town Council Minutes 4/7/16
- t. Town Council Minutes 4/14/16
- u. Town Council Minutes 4/21/16
- v. Town Council Minutes 4/28/16
- w. Town Council Minutes 5/12/16
- x. Town Council Minutes 5/26/16

Councilor Gauvin moved and Councilor Ormsby seconded to approve the above listed minutes.

Motion Passed 7-0

5. Receive and review correspondence and documents

- a. Police Call to Verona – 4-27-19 – *Noted.*

MINUTES OF REGULAR MEETING – BUCKSPORT TOWN COUNCIL – MAY 9, 2019

6. Ordinances to Consider/Introduce

- a. Second Reading – Article 4, Weight Limits & Restrictions
- b. Second Reading – Council Rules Update
- c. Second Reading – Proposed Charter Change - Attendance

*Councilor Gauvin moved and Councilor Ormsby seconded to hold a public hearing for all three of the above listed readings at the next meeting on May 23. **Motion Passed 7-0***

7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

- a. Infrastructure Committee Update

Councilor Carmichael gave the Council an update on behalf of the Infrastructure Committee. The committee was given a presentation by Lewis & Malm Architecture detailing the historical society building project. They also discussed the town's trash trailer repair proposal and the Route 46 plowing contract. A request for benches/bathroom facility on the Miles Lane Trails and a request for a purchase of property on the Racecourse Road will be discussed at the next meeting on May 23.

- b. \$235,000 loan to RSU 25 (Approved as Resolve 2019-19)

Town Manager Lessard explained that the \$235,000 loan from the town to RSU #25 has already been voted on, and that this agenda item was simply a courtesy to the Council letting them know that RSU #25 has completed all the necessary requirements to receive the funds.

8. Agenda Items

- a. To approve Resolve 2019-45 for refurbishing the trash hauling trailer at the Transfer Station

*Councilor Carmichael moved and Councilor Ormsby seconded to approve Resolve 2019-45. **Motion Passed 7-0***

- b. To approve Resolve 2019-46 to award the Route 46 winter maintenance contract

*Councilor Gauvin moved and Councilor Bissonnette seconded to approve Resolve 2019-46. **Motion Passed 7-0***

9. Resignations, Appointments, Assignments, and Elections

None at this time.

10. Approval of Quit Claims, Discharges, and Deeds

- a. Brenda Snow Gamble, Map 32 Lot 60, tax liens 2013-2017
- b. Gary & Lisa Garzarelli, Map 5 Lot 35, tax liens 2014-2017
- c. (Heirs of) Kevin Low, Map 19 Lot 46, tax lien 2016
- d. Erin Marshall, Map 43 Lot 7, tax lien 2017
- e. Erin Marshall, Map 43 Lot 7-1, tax lien 2017
- f. Erin Marshall, Map 43 Lot 8, tax lien 2017
- g. Max Corwin & Katherine Corwin, Map 1 Lot 92, 2012 Sewer Lien

Councilor Gauvin moved and Councilor Ormsby seconded to approve the above listed Quit Claim

MINUTES OF REGULAR MEETING – BUCKSPORT TOWN COUNCIL – MAY 9, 2019

Deeds. Motion Passed 7-0

11. Town Manager Report

A copy of the Town Manager's Report is attached hereto and is made apart of these minutes.

12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits

a. Innkeepers License – Bucksport Motor Inn

Councilor Gauvin moved and Councilor Eastman seconded to approve the renewal of the innkeeper's license for the Bucksport Motor Inn. Motion Passed 6-1 (Kee)

b. GRR, Inc. Extension of Liquor License

Councilor Carmichael moved and Councilor Gauvin seconded to approve the extension of liquor license for GRR, Inc. Motion Passed 7-0

c. Subway, Food Service Business License

Councilor Ormsby moved and Councilor Gauvin seconded to approve the renewal of the food service's license for Subway. Motion Passed 7-0

d. Public Hearing – Katherine Warren d/b/a Warren's Waterfront Restaurant, Inc. Liquor License

Mayor Stewart opened the public hearing at 7:20 p.m. Councilor Gauvin questioned whether the restaurant will be open year-round, to which Mrs. Warren replied that it would. Mayor Stewart closed the public hearing at 7:21 p.m. Councilor Gauvin moved and Councilor Ormsby seconded to approve the first-time business license and liquor license for Warren's Waterfront Restaurant. Motion Passed 7-0

Brook Minner approached the Council for permission to hold a fundraising dinner for Main Street Bucksport on land near the town gazebo. She explained that the event will be a seated dinner where alcohol will be served. Mayor Stewart expressed concern with the lack of security at the event. Councilor Carmichael moved and Councilor Gauvin seconded to grant permission to Main Street Bucksport to hold the fundraising dinner on the land near the town gazebo. Motion Passed 4-3 (Bissonnette, Stewart, Ormsby)

13. Discussion of Items Not on the Agenda for Council and Public

Economic Development Director Rich Rotella congratulated Katherine and David Warren on the soon-to-be opening of their new restaurant located in what was formerly the Harbor View Grille. He also explained to the Council that he had attended a poetry contest at one of the local schools, and praised the students for their hard work and achievements.

Councilor Kee encouraged the Council to support small businesses in town and make them feel welcome.

Resident Donald White approached the Council and stated that Silver Lake Stables will be donating used grain bags for the trash cleanup day. He further stated that the group interested in banning single-use plastic bags will be showing the free film, "Bag It The Movie: Is Your Life Too Plastic" at the Bucksport

MINUTES OF REGULAR MEETING – BUCKSPORT TOWN COUNCIL – MAY 9, 2019

United Methodist Church on May 14. He further stated that they will also be showing the film on May 24 at the Lighthouse Arts Center.

Town Manager Lessard updated the Council on the abatement request submitted by AIM. She explained that the appraisal came back, and that the town has abated \$10 million in value for the 2018-2019 tax year.

Larry Wahl approached the Council and stated that he has started doing some site work at Wilson Hall, and that he hopes to start on the interior soon.

14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting

- a. Infrastructure – Next meeting will be May 23 at 6:30 p.m.

15. Budget Review

- a. Education

RSU #25 Superintendent Jim Boothby presented the Council with the district's proposed school budget. He encouraged all present to attend the District Budget Meeting, which will be held in the Bucksport Middle School Auditorium at 7:00 p.m. on May 29.

- b. Outside Agency Funding

The Council established the level of funding that they will be granting to various community and social agencies. They are:

<i>Name</i>	<i>Amount Request</i>	<i>Council Decision</i>
<i>Buck Memorial Library</i>	<i>\$14,000</i>	<i>\$14,000</i>
<i>Friends of Fort Knox</i>	<i>\$1,800</i>	<i>\$1,800</i>
<i>Bucksport Bay Area Chamber of Commerce</i>	<i>\$9,000</i>	<i>\$9,000</i>
<i>Bucksport Bay Festival</i>	<i>\$15,000</i>	<i>\$12,327</i> <i>\$10,827*</i>
<i>Wednesday's on Main</i>	<i>\$4,000</i>	<i>\$4,000</i>
<i>Main Street Bucksport</i>	<i>\$20,000</i>	<i>\$20,000</i>
<i>Downeast Community Partners</i>	<i>\$31,629</i>	<i>\$1,500</i>
<i>Bucksport Community Concerns</i>	<i>\$4,500</i>	<i>\$4,500</i> <i>\$6,000*</i>
<i>Downeast Transportation</i>	<i>\$3,592</i>	<i>\$3,592</i>
<i>Eastern Area Agency on Aging</i>	<i>\$2,500</i>	<i>\$1,000</i>
<i>Child Care Center</i>	<i>\$2,000</i>	<i>\$2,000</i>
<i>Bucksport Healthy Communities Coalition</i>	<i>\$15,000</i>	<i>\$0.00</i>
<i>Senior Citizens' Group</i>	<i>\$6,000</i>	<i>\$6,000</i>
<i>Yesterday's Children</i>	<i>\$300</i>	<i>\$0.00</i>
<i>Hospice of Hancock</i>	<i>\$1,000</i>	<i>\$1,000</i>
<i>Community Health & Counseling Services</i>	<i>\$2,273</i>	<i>\$0.00</i>
<i>Lifeflight Foundation</i>	<i>\$1,231</i>	<i>\$1,231</i>
<i>HOME</i>	<i>\$5,000</i>	<i>\$5,000</i>
<i>Maine Family Planning – WIC</i>	<i>\$4,815</i>	<i>\$500</i>

MINUTES OF REGULAR MEETING – BUCKSPORT TOWN COUNCIL – MAY 9, 2019

<i>Families First Community Center</i>	<i>\$1,000</i>	<i>\$0.00</i>
<i>Red Cross</i>	<i>\$2,500</i>	<i>\$2,500</i>
<i>Home Health Hospice – EMHS</i>	<i>\$250</i>	<i>\$250</i>
<i>Open Door Recovery Center</i>	<i>\$1,000</i>	<i>\$500</i>
<i>Health Equity Alliance</i>	<i>\$500</i>	<i>\$0.00</i>
<i>TOTALS</i>	<i>\$148,890</i>	<i>\$90,700</i>


c. Overall Review

Town Manager Lessard gave a presentation giving an overall review of the budget.

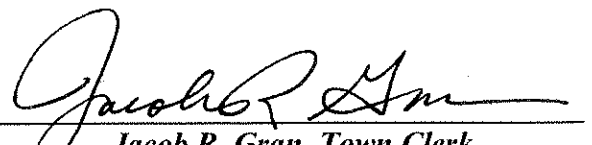
Councilor Carmichael questioned where we stand on expanding our internet service, to which Town Manager Lessard responded that it's an ongoing project.

16. Adjournment

Councilor Gauvin moved and Councilor Kee seconded to adjourn the meeting at 9:45 p.m. Motion Passed 7-0

ATTEST: 
Jacob R. Gran, Town Clerk

**Minutes amended by vote of the Town Council on May 23, 2019.*

ATTEST: 
Jacob R. Gran, Town Clerk

4c

BUCKSPORT INFRASTRUCTURE & PROPERTY COMMITTEE MEETING
6:00 P.M., THURSDAY, MAY 23, 2019
BUCKSPORT TOWN OFFICE

1. **Call meeting to order** - *The meeting was called to order by Committee Member Paul Bissonnette at 6 p.m.*
2. **Roll Call** – *Members present: Paul Gauvin, Paul Bissonnette, Peter Stewart. Member absent, Robert Carmichael, Jr.*
3. **Request for benches/bathroom facility Miles Lane Trails** – *The Committee discussed the potential use of restrooms at the concession stand during the summer months and Community & Economic Development Director Rich Rotella noted that two porta potties were located near the trails and would remain there through the summer. The Town Manager will provide more information about possible bench locations, which may be a project for high school students in the fall.*
4. **Request for purchase of property – Racecourse Road** – *Chris Grindle, Sr. had approached the Town Manager about the possibility of purchasing two acres of town owned property adjacent to his home on Racecourse Road. The Committee reviewed a map of the area and noted that there are several other property owners whose land abuts the town-owned land and that if the town was looking at selling land in that area that all abutting property owners should be notified. The item will be discussed further after other parties have been notified.*
5. **Request for purchase of property – between Lot 50 & Lot 43 Forest Hills** – *Letters were received from the family of Lionel Veilleux requesting that they be allowed to acquire the land that they have used as a driveway for twenty years. This area is currently a 'paper street' that would connect Woodland Heights and Forest Hills. The Town gave the Veilleux's permission to construct and pave the driveway to the home many years ago, but never deeded the land. The Committee reviewed maps and determined that no lot in either subdivision would be 'landlocked' if this area was deeded to the Veilleux. It was also noted that this could end the many-year discussion of whether to provide connectivity between Woodland Heights and Forest Hills. Motion by Councilor Gauvin, seconded by Mayor Stewart to deed it to the Veilleuxs after the subdivision plan had been amended by the Planning Board. Vote: 3-0.*
 - a. **Greer request for use of easement** – *This item was removed because Mrs. Greer has been able to access her property via a CMP easement instead of using the Town's right of way.*
6. **Public Safety Building**
 - a. **Garage door sensors** – *Captain Chris Connor explained that this item was recommended by the Safety Committee since there were no sensors on any of the Fire or Police Bay doors at the Public Safety building. The cost of the sensors is \$3,000*

for all 7 doors and are a 'curtain' sensor that sees from 6 to 36 inches from the floor. Resident Jim Morrison asked about the cost of this type of sensor and Captain Connor responded that the bid for this type was less expensive than for the traditional 6 inch sensor for all doors. Motion by Councilor Gauvin, seconded by Mayor Stewart to recommend approval to the Council. Vote: 3-0.

b. Bay heaters – *This item had been discussed in the Fall of 2018. At that time it was requested that the department have an evaluation of the heaters, which was conducted by several companies. ABM Mechanical provided the lowest bid for heaters sized appropriately for the facility. Motion by Councilor Gauvin, seconded by Mayor Stewart to recommend approval to the Council Vote: 3-0.*

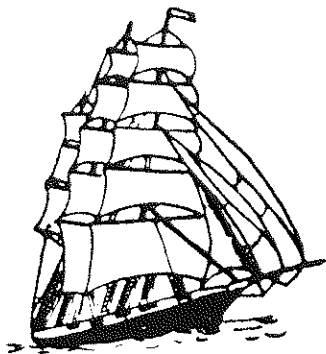
7. Zero Sort conversion – *The Town Manager explained that the Town has the opportunity to switch its ZeroSort program from the Casella facility in Lewiston to the Coastal (Fiberright) facility in Hampden. The Town is currently paying \$145 a ton in Lewiston but would have a per ton rate of \$35 in Hampden. The Hampden facility does not accept glass or #3-7 plastic as recyclables, but utilizes them in products made from solid waste. This provides a substantial savings for the Town and still continues the ZeroSort program. Motion by Councilor Gauvin, seconded by Mayor Stewart to recommend approval to the Council. Vote: 3-0.*

8. Adjournment – *Motion by Councilor Gauvin, seconded by Mayor Stewart to adjourn at 6:58 p.m. Vote: 3-0.*

Respectfully submitted,

*Susan Lessard
Town Manager*

5a



BUCKSPORT POLICE DEPARTMENT

PUBLIC SAFETY BUILDING, 89 FRANKLIN STREET
P.O. BOX C-1, BUCKSPORT, MAINE 04416
(207) 469-7951/FAX (207) 469-3122

Chief Sean P. Geagan

May 23, 2019

Verona Board of Selectman
16 School Street
Verona Island, Me 04416
P.O. Box 1940
Bucksport, Me 04416

To whom it may concern:

The Bucksport Police Department received a request from the Hancock County Sheriffs Office on a call in the Town of Verona on 05-19-19. The Sheriffs Office requested that we check on a potential jumper on the Penobscot Narrows Bridge. Our on duty patrolmen responded to this call and found the bridge to be clear and later found the individual in a vehicle at the Circle K in Bucksport.

I am sending you this notification to make you aware of this call for assistance as is required in our mutual aid agreement. I have also attached a copy of the incident card for this incident.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sean P. Geagan'. The signature is fluid and cursive, with the first name 'Sean' being more prominent.

Sean P. Geagan
Chief of Police
Bucksport Police Department

Cc: Susan Lessard, Town Manager



Bucksport Police Department

Officer Report for Incident 19BK-1982

Nature: Agency Asst-LE
Location: 157

Address: Route 1
Bucksport ME 04416

Offense Codes: 801

Received By: Liz McCann **How Received:** T **Agency:** BKPD
Responding Officers: Steve Bishop
Responsible Officer: Steve Bishop **Disposition:** ACT 05/19/19
When Reported: 16:11:13 05/19/19 **Occurred Between:** 16:09:53 05/19/19 and 16:09:53 05/19/19

Assigned To:
Status:

Detail:
Status Date: **/**/**

Date Assigned: **/**/**
Due Date: **/**/**

Complainant: 82641

Last: Hancock County
RCC

First:

Mid:

DOB: **/**/**

Dr Lic:

Address: 50 State St; Suite 13

Race:

Sex:

Phone: (207)667-8866

City: Ellsworth, ME 04605

Offense Codes

Reported: **Observed:**
Additional Offense: 801 Suicide

Circumstances

Responding Officers: **Unit :**
Steve Bishop BK404

Responsible Officer: Steve Bishop

Agency: BKPD

Received By: Liz McCann

Last Radio Log: 17:34:19 05/19/19 CMPLT

How Received: T Telephone

Clearance: RTF Report to Follow

When Reported: 16:11:13 05/19/19

Disposition: ACT **Date:** 05/19/19

Judicial Status:

Occurred between: 16:09:53 05/19/19

Misc Entry:

and: 16:09:53 05/19/19

Modus Operandi:

Description :

Method :

Involvements

Date	Type	Description	Relationship
------	------	-------------	--------------

05/19/19

Name

Hancock County RCC,

Complainant

Narrative

Hancock requesting that we go to the bridge and check for subject.

Responsible LEO:

Approved by:

Date

Supplement

CAD Call info/comments

=====

someone maybe on the bridge.

16:15:52 05/19/2019 - Liz McCann

Hancock called may have someone on the bridge. Called 401 yes for 404 to head over to the bridge and help Hancock.

16:16:15 05/19/2019 - Liz McCann

404 has checked the area and FTL he is out with Hancock now.

16:24:43 05/19/2019 - Liz McCann

404 is out with the subject at Irving Reg is

16:29:09 05/19/2019 - Liz McCann

Hancock Unit is off with 404

17:12:15 05/19/2019 - Liz McCann

10-96 all set standing by for a minute

Supplement

I responded to the Penobscot Narrows bridge to assist the Sheriffs Office with a possible jumper. The bridge was clear of persons walking on the bridge.

I checked the area and found the vehicle described at the Bucksport Irving . The operator was crying . He willingly got out of the car. I removed a knife from his side. was very cooperative and distraught. spoke with Deputy Harlan at length. was later released to the care of his family. Nothing further.

Name Involvements:

Complainant : 82641

Last: Hancock County

First:

Mid:

RCC

DOB: **/**/**

Dr Lic:

Address: 50 State St; Suite 13

Race:

Sex:

Phone: (207)667-8866

City: Ellsworth, ME 04605

Proposed amendments to Appendix K Land Use Ordinance recommended for approval by the planning board on June 4, 2019.

FIRST TOWN COUNCIL READING

Sections 8.5.3 and 13.4 are amended to be consistent with educational land use name changes made pertaining to schools in a previous amendment.

- 8.5.3 EDUCATION: Land uses in this category include those that involve teaching, training, instructing or researching, related recreational and cultural functions and related administrative functions.

Land uses in this category include:

~~POST-SECONDARY EDUCATIONAL FACILITIES~~

~~PRIVATE SCHOOLS~~

~~PUBLIC SCHOOLS~~

RESEARCH FACILITIES

SCHOOL ADMINISTRATIVE OFFICES

SMALL FACILITIES FOR EDUCATIONAL, SCIENTIFIC OR NATURE INTERPRETATION USE

13.4 EDUCATION USES

13.4.1 ~~POST-SECONDARY EDUCATIONAL FACILITIES~~ SCHOOLS

~~13.4.2 PRIVATE SCHOOLS~~

~~13.4.3 PUBLIC SCHOOLS~~

~~13.4.4~~ 13.4.2 RESEARCH FACILITIES

~~13.4.5~~ 13.4.3 SCHOOL ADMINISTRATIVE OFFICES

~~13.4.6~~ 13.4.4 SMALL FACILITIES FOR EDUCATIONAL, SCIENTIFIC OR NATURE INTERPRETATION USE

Section 13.15.8.2 is amended to change the minimum length and width of a parking space to the more common size of 9' x 18'.

13.15.8.2 Parking lots must comply with the following design requirements:

- 1) Vehicle parking spaces must be at least ~~40~~ 9 feet wide and ~~20~~ 18 feet long, whether the length of the parking space is perpendicular to, parallel to or angled to the curb.
- 2) Vehicle and boat trailer parking spaces must be at least 10 feet wide and 40 feet long, whether the length of the parking space is perpendicular to, parallel to or angled to the curb.
- 3) Vehicle parking spaces that may be required by State or Federal accessibility laws or regulations are subject to compliance with the design standards of the applicable laws or regulations.
- 4) The minimum width of an internal travel aisle must be at least 20 feet.

- 5) Sufficient space must be provided for delivery vehicles, if applicable. The space must include an adequate area for maneuvering to allow turning and backing of delivery vehicles that will be expected to make deliveries to or from the location, including tractor-trailers, if any.
- 6) All parking spaces must be accessed from at least one entrance to the parking lot. No parking space may be accessed directly from a street.
- 7) Motor vehicles must be able to proceed to and from a parking space without requiring the moving of any other parked motor vehicle, except when the vehicles are owned by or under the control of the same person or the property owner.
- 8) Any parking lot that is directly accessed from Main Street or U.S. Route 1, must be finished with an asphalt or concrete surface.
- 9) Any parking lot that will not be finished with an asphalt or concrete surface must be finished with a mineral surface. Temporary parking for a short-term or one-time seasonal land use such as an outdoor festival, fair or market may be located on a vegetated surface such as a field or lawn.

Section 15.5.1 is amended to add a reference to accessibility compliance in the findings review.

15.5 PUBLIC SAFETY

15.5.1 **CRITERION:** The reviewing authority shall find that a proposed land use will have no impact on public safety that is contrary to the purposes of this ordinance, if there is clear and convincing documentation in the record verifying that the following objectives have been met:

- 1) the quantity and quality of public and private drinking water supplies are adequately protected from any relevant detrimental effects of the land use;
- 2) the safety and sufficiency of energy supply services are adequately protected from any relevant detrimental effects of the land use;
- 3) public safety services are adequately protected from any relevant detrimental effects of the land use;
- 4) public wastewater facilities are adequately protected from any relevant detrimental effects of the land use;
- 5) the proper management of solid wastes is adequately protected from any relevant detrimental effects of the land use; and
- 6) the safety and sufficiency of streets and sidewalks are adequately protected from any relevant detrimental effects of the land use.
- 7) the accessibility of public property and public buildings is adequately protected from any relevant detrimental effects of the land use.

Section 11.6 is amended to remove duplicate fee information that is contained in the Schedule of Fees, to require excess fees to be applied to other town permits, and to clarify that fees cannot be refunded.

FEES

- ~~11.6 Any application for a land use permit must include a review fee, which is identified as follows:~~
- ~~11.6.1 The review fee for a Level 1 land use application is \$25.00. The fee must be credited to the cost of the building permit fee if such a permit is required for any activity described in the application and the permit is issued at the same time the land use permit is issued.~~
- ~~11.6.2 The review fee for a Level 2 land use application is based on the total estimated cost of the project described in the application. A minimum \$50.00 review fee is required for a project with a total estimated cost of \$50,000 or less. If the total estimated cost exceeds \$50,000, the fee is calculated as follows:~~
- ~~1) For projects with a total estimated cost of up to and including \$1,000,000, the review fee is 1/10% (.001) of the total estimated project costs.~~
 - ~~2) For projects with a total estimated cost greater than \$1,000,000, the fee is \$1,000 plus 1/100% (.0001) of the portion of the estimated project cost above \$1,000,000.~~
 - ~~3) For the purposes of this section, land acquisition costs and permit and review fees are not included in determining the total cost of the project.~~
 - ~~4) The total estimated cost of any project that extends beyond the boundaries of the town may only include costs associated with the portion of the project located within the town.~~
- ~~11.6.3 The review fee submitted with a Level 2 review application must be applied toward the normal administrative costs of the planning board including, but not limited to, photocopies, published notices, mailings, consultant fees, and legal assistance.~~
- ~~11.6.4 A special meeting fee in the amount of \$185.00 is required when a special meeting is scheduled by the planning board to conduct an application review or conduct a site visit related to an application review. The fee must be submitted by the applicant at least one week prior to the scheduled meeting date. If a special meeting or site visit is cancelled, the fee must be applied to other required fees as identified in this section. If there are no other fees due, the balance must be refunded to the applicant upon conclusion of the application review.~~
- ~~11.6.5 The applicant shall deposit with the town the full estimated cost of consultant services required by the planning board before service is provided. Payment of any balance due to cover the final cost of consultant services is due upon request by the town. Any deposit balance remaining upon payment in full for consultant services must be applied to other required fees as identified in this section. If there are no other fees due, the balance must be refunded to the applicant upon conclusion of the application review.~~
- ~~11.6.6 A service fee may be required if the planning board determines that stenography, audio or video recording of an application review is necessary. An estimated fee for the service must be submitted by the applicant to the town at least one week prior to any meeting where such service will be provided. Payment of any balance due once such service is ended is due upon request by the town. Any deposit balance remaining upon payment in full for special services must be applied to other required fees as identified in this section. If there are no other fees due, the balance must be refunded to the applicant upon conclusion of the application review.~~
- 11.6 Any application for a land use permit must include a review fee, which is identified in the town's Schedule of Fees, as adopted by the Bucksport Town Council.
- 11.6.1 The review fee is intended to cover the town's administrative costs of an application review, including, but not limited to, photocopies, published notices, mailings, consultants, special meetings and legal assistance.
- 11.6.2 Any portion of a review fee remaining after completion of a review shall be applied to additional town permit fees required for the approved project.
- 11.6.3 Application review fees may not be refunded.

Ja

**RESOLVE #R-2019-51 TO ADOPT THE TOWN GENERAL FUND
BUDGET FOR THE PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020**

Be it resolved by the members of the Bucksport Town Council in Town Council assembled that expenditures for the Town Budget totaling **\$5,788,384** for the period 07/01/2019 to 06/30/2020 be approved as follows, such not including TIF Revenues and Overlay, School Assessment, and County Assessment which will be included in the overall budget once the mil rate is set:

ACCOUNT	ACCOUNT NAME	2019-2020 BUDGET
50	General Government	\$ 1,870,492
51	Protection	\$ 1,838,044
52	Street & Ways	\$ 1,146,479
53	Health & Sanitation	\$ 254,234
54	Community & Social Agencies	\$ 45,073
56	Recreation & Cultural	\$ 269,087
57	Capital Program	\$ 332,000
58	Debt Service	\$ 15,412
59	Cemetery	\$ 4,525
65	TIF	\$ 6,669
66	Uncategorized Expenses	<u>\$ 6,669</u>
TOTAL BUDGET EXPENDITURES		\$ 5,788,684

Be it further resolved that the following revenues (except for accounts 1001, 1014, and 1016) be used to reduce the amount to be raised from taxes:

		2019-2020 BUDGET
1001	Property Tax - School	\$ 4,691,910
1001	Property Tax - County	\$ 198,319
1002	Supplemental	\$ 0
1003	Motor Vehicle Excise	\$ 840,000
1004	Boat Excise	\$ 5,500
1005	Auto Registration Fees	\$ 16,000
1006	Recreation Vehicle Registration Fee	\$ 0
1007	Interest on Taxes	\$ 24,000
1008	Interest on Investment	\$ 80,000
1009	Tax Lien Cost	\$ 13,000
1010	Town Clerk Revenues	\$ 11,000
1011	TIF Revenues	\$ 75,000
1012	Surplus	\$ 550,000
1013	Miscellaneous Income	\$ 2,000
1014	Homestead Reimbursement	\$ 285,000

1016	BETE Reimbursement	\$ 65,000
1017	Fee in Lieu of Taxes	\$ 15,975
1018	Copy Fees	\$ 150
1019	School Designated Surplus	\$ 100,000
1020	Reserve Reallocation	\$ 100,000
1201	Planning Board Fees	\$ 1,500
1202	Code Enforcement Fees	\$ 6,000
1203	Plumbing Inspection Fees	\$ 4,000
1301	General Assistance Reimbursement	\$ 5,600
1302	Tree Growth Reimbursement	\$ 30,000
1303	State Revenue Sharing	\$ 375,000
1303	State Revenue Sharing (from Reserve)	\$ 0
1304	Veteran Exemption Reimbursement	\$ 4,000
2001	Fire Protection Subsidies	\$ 32,000
2002	Ambulance User Fees	\$ 500,000
2003	Ambulance Subsidies	\$ 42,000
2004	Non Receipting Collection Revenue	\$ 0
2005	Miscellaneous Fire Revenues	\$ 93,000
2201	Police Revenues	\$ 37,000
2203	Animal Control Fees	\$ 18,000
3001	Highway Dept. Revenues	\$ 500
3003	Highway Block Grant	\$ 63,000
4002	Recycling Revenues	\$ 1,000
4003	Solid Waste Fees	\$ 15,000
4005	Budgetary Solid Waste Rev.	\$ 0
4006	Spofford Funds	\$ 4,500
4007	Health Advisory Rev.	\$ 0
6001	Educational Revenues	\$ 0
6002	Adult Education	\$ 0
7001	Rec. Subsidies	\$ 0
7002	Recreation Department Rev.	\$ 42,000
7003	Soccer Fees	\$ 0
7004	Recreation Facility Rent	\$ 0
7005	Senior Fitness Activity Fees	\$ 0
7006	Snowmobile Revenues	\$ 1,200
7007	Cable TV Revenues	\$ 50,000
7008	Mooring and Docking Fees	\$ 12,000

TOTAL BUDGET REVENUES: \$ 8,410,154

Acted on June 13, 2019

Yes _____ **No** _____ **Abstained** _____

Attested by:

Jacob Gran, Town Clerk

**RESOLVE #R-2019-52 TO ADOPT THE SEWER BUDGET FOR THE
PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020**

Be it resolved by the members of the Bucksport Town Council in Town Council assembled that expenditures for the Sewer Operating Budget totaling **\$1,161,422** for the period 07/01/2019 to 06/30/2020 be approved as follows:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>2019-2020 BUDGET</u>
1	Regular Salaries	\$ 69,738
2	Extra and overtime	\$ 2,681
22	Operator's Expense	\$ 1,400
25	Employee's Benefits	\$ 30,833
31	Office Supplies	\$ 6,296
32	Software Support	\$ 1,000
33	Postage	\$ 5,250
37	Plant Supplies	\$ 12,000
39	Plant Chemicals	\$ 32,000
41	Equipment Purchase	\$ 1,000
51	Parts and Repair	\$ 26,300
61	Telephone	\$ 4,000
71	Fuel Heating	\$ 19,114
72	Fuel Vehicles	\$ 2,200
81	Electricity	\$ 72,497
82	Water	\$ 12,000
85	Insurance	\$ 4,370
86	Testing Cost	\$ 6,000
87	Sludge Site Cost	\$ 15,020
89	Interest and Debt Cost	\$485,045
90	Contracted Services	\$247,700
92	Audit	\$ 6,000
93	Reserve	\$ 25,000
94	Orland Maintenance	\$ 2,833
95	Contingency	\$ 71,145
	TOTAL:	\$1,161,422

Be it further resolved that the revenues totaling **\$1,159,979** for the period 07/01/2019 to 06/30/2020 shall be approved as follows:

ACCOUNT	ACCOUNT NAME	2019-2020 BUDGET
3510	User Fees	\$818,908
3515	Interest on User Fees	\$ 2,125
3520	Entrance Fees	\$ 100
3530	Interest	\$ 3,230
3540	Verona Subsidies	\$ 50,294
3550	Miscellaneous Revenues	\$209,192
3560	Orland Subsidies	\$ 59,136
3570	Orland Maintenance	\$ 1,735
3580	Verona Maintenance	\$ 1,290
3600	Transfer from General Fund (Debt Svc.)	<u>\$ 15,412</u>
	TOTAL:	\$1,161,422

Acted on June 13, 2019

Yes _____ No _____ Abstained _____

Attested by:

Jacob Gran, Town Clerk

8C

**RESOLVE #R-2019-53 TO ADOPT THE TOWN MARINA OPERATING BUDGET
FOR THE PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020**

Be it resolved by the members of the Bucksport Town Council in Town Council assembled that expenditures for the Marina Operating Budget totaling **\$137,392** for the period 07/01/2018 to 06/30/2019 be approved as follows:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>2018-2019 BUDGET</u>
1	Regular Salaries	\$ 70,368
2	Extra and overtime	\$ 500
23	Dues & Travel	\$ 500
24	Training	\$ 2,000
25	Employee's Benefits	\$ 11,921
31	Office Supplies	\$ 500
32	Software Support	\$ 1,500
33	Postage	\$ 100
34	Printing	\$ 50
35	Advertising & Marketing	\$ 2,000
36	Copying	\$ 50
37	Cost of Goods – Dockside Supplies & Ice	\$ 5,500
38	Cost of Goods – Gasoline Sales	\$ 47,500
41	Small Equipment Purchase	\$ 400
42	Equipment Rental	\$ 5,000
51	Equipment Maintenance and Repair	\$ 1,500
52	Building Maintenance and Repair	\$ 3,750
53	Float Maintenance	\$ 2,000
54	Boat Maintenance	\$ 1,000
61	Telephone	\$ 600
62	Internet Wifi	\$ 1,500
73	Credit Card Fees	\$ 1,400
81	Electricity	\$ 2,100
82	Water	\$ 1,400
85	Insurance	\$ 350
90	Contracted Services	\$ 3,000
91	Misc. (Lease submerged lands, mooring inspection)	\$ 2,100
TOTAL:		\$168,589

Be it further resolved that the revenues totaling **\$168,589** for the period 07/01/2019 to 06/30/2020 shall be approved as follows:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>2018-2019 BUDGET</u>
4102	Gasoline Sales	\$ 56,000
4103	Transient Dockage	\$ 17,000
4018	Ice Sales	\$ 550
4108	Mooring Fees	\$ 500
4121	Slip Fees	\$ 58,991
4122	Dockside Sales	\$ 8,000
_____	Marina Reserve	\$ 27,548
	TOTAL:	\$168,589

Acted on June 13, 2019

Yes _____ No _____ Abstained _____

Attested by:

Jacob Gran, Town Clerk

8d

**RESOLVE #R-2019-54 TO ADOPT THE CAPITAL IMPROVEMENT PLAN FOR THE
PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020**

Be it resolved by the Bucksport Town Council in Town Council assembled that the following appropriations be adopted for Capital Improvements for the period 07/01/2019 to 06/30/2020 (FY2019 budget) as follows:

CAPITAL IMPROVEMENT PLAN 7/1/2018 TO 6/30/2019

Accounts	2019-2020 BUDGET
Ambulance Equipment Reserve	\$ 35,000
Animal Shelter Reserve	\$ 0
Bucksport Performing Arts Center	\$ 0
Concession Stand/Bathroom Facility Reserve	\$ 0
Chamber of Commerce Building Reserve	\$ 0
Dispatch Equipment Reserve	\$ 0
Downtown Improvements Reserve	\$ 0
Fire Department Equipment Reserve	\$ 40,000
Highway Equipment Reserve	\$ 120,000
Highway Improvement Reserve	\$ 30,000
Highway Improvement Reserve – Rt. #46	\$ 0
Info/Technology Reserve	\$ 10,000
Jewett/Community Center Reserve	\$ 0
Parking Lot Reserve	\$ 0
Police Equipment Reserve	\$ 37,000
Pool House and Storage Reserve	\$ 0
Public Access Equipment Reserve	\$ 0
Public Safety Building Reserve	\$ 25,000
Recreation Equipment Reserve	\$ 0
Recreation Facility Reserve	\$ 0
School Street Fire House Reserve	\$ 0
Silver Lake Property Reserve	\$ 0
Solid Waste Equipment Reserve	\$ 0
Town Garage Reserve	\$ 0
Town Office Equipment Reserve	\$ 0
Town Office Reserve	\$ 0
Transfer Station Reserve	\$ 0
Waterfront Reserve	\$ 35,000
TOTAL BUDGET CAPITAL IMPROVEMENT APPROPRIATIONS	\$ 332,000
BUDGET CAPITAL APPROPRIATIONS FUNDING:	
Tax Appropriation	\$ 232,000
Reallocated Reserves	\$ 100,000
TIF Revenues	\$ 0
School Designated Fund	\$ 0
TOTAL BUDGET CAPITAL IMPROVEMENT FUNDING	\$ 332,000

Acted on June 13, 2019

Yes _____ **No** _____ **Abstained** _____

Attested by:

Jacob Gran, Town Clerk

je

RESOLVE #R-2019-55 TO SET INTEREST RATES TO BE PAID FOR TAXES UNPAID

Whereas, municipalities may, by vote, determine the rate of interest that shall apply to taxes that become delinquent during taxable year 2019-2020 (2020 taxes) until those taxes are paid in full; and,

Whereas, the maximum rate of interest that can be charged per Title 36, M.R.S.A. Section 505.4 (A) is 7%.

Be it Resolved by the Bucksport Town Council in Town Council assembled that interest shall be charged at the rate of 4% per annum for unpaid taxes, such interest to begin for the first 50% of the tax due on September 1, 2019 and on the remaining 50% on April 1, 2020.

Acted on June 13, 2019

Yes _____ No _____ Abstained _____

Attested by:

Jacob Gran, Town Clerk

8f

RESOLVE #R-2019-56 TO SET THE DATE WHEN TAXES ARE DUE AND PAYABLE

Whereas, M.R.S.A. Title 36, Section 505 grants the authority to a municipality to set the date or dates when property taxes shall become due; and,

Whereas, the Bucksport Town Council has been granted authority by virtue of Section 2.05 of Article 2 of the Charter of the Town of Bucksport to serve as the general legislative body of the Town;

Be it resolved by the Bucksport Town Council in Town Council assembled that taxes for the period 07/01/2019 to 06/30/2020 (FY 2020 Taxes) are due and payable on July 1, 2019.

Acted on June 13, 2019

Yes _____ No _____ Abstained _____

Attested by:

Jacob Gran, Town Clerk

89

**RESOLVE #R-2019-57 SETTING SEWER USER RATES FOR THE PERIOD
JULY 1, 2019 THROUGH JUNE 30, 2020**

Whereas, the sewer user rate needs to be adjusted to reflect the Sewer Operating Budget for the period 07/01/2019 to 06/30/2020; and,

Whereas, no increase is necessary in order to fund the budget as proposed;

Be it resolved by the Bucksport Town Council in Town Council assembled that the user rate for the billing period 07/01/2019 to 06/30/20 be set at \$9.29 per one hundred cubic feet.

Acted on June 13, 2019

Yes _____ No _____ Abstained _____

Attested by:

Jacob Gran, Town Clerk

10a

Municipal
QUITCLAIM DEED

Know all Persons by these Presents,

That the Inhabitants of -----TOWN OF BUCKSPORT-----
A body corporate and politic, located at-----BUCKSPORT-----
in the County of ----HANCOCK---- and State of Maine,
in consideration of one dollar and other valuable consideration paid by

NADINE W. LEIGHTON

whose mailing address is

PO BOX 1875, BUCKSPORT, ME 04416

the receipt whereof it does hereby acknowledge, does hereby *remise, release, bargain,*
sell and convey, and forever *quitclaim* unto the said

NADINE W. LEIGHTON

heirs and assigns forever, all its right, title and interest in and to the following described
real estate situated at **240 STATE ROUTE 46, BUCKSPORT-----**
in the County of---HANCOCK--- and State of Maine:

LOCATED ON **MAP 03 LOT 18** OF THE ASSESSORS TAX MAPS FOR THE
TOWN OF BUCKSPORT, CONSISTING OF 54 MAPS NUMBERED FROM 1 THRU
53 INCLUSIVE, WHICH ARE ON FILE AT THE TOWN OF BUCKSPORT
MUNICIPAL OFFICE, 50 MAIN STREET, BUCKSPORT, MAINE.
(TRIO REAL ESTATE ACCT#381)

TAX LIEN RECORDED 06/21/2017 BK 6780 PG 291

AT THE HANCOCK COUNTY REGISTRY OF DEEDS

To have and to hold the same, together with all the privileges and appurtenances there unto belonging to the said

NADINE W. LEIGHTON

heirs and assigns forever.

In Witness Whereof, the said Inhabitants of ---TOWN OF BUCKSPORT--- has caused this instrument to be sealed with its corporate seal and signed in its corporate name by its COUNCILORS thereunto duly authorized, this 13TH day of the month of JUNE A.D. 2019.

Signed, Sealed and Delivered
in presence of Inhabitants of Town of Bucksport

_____ Paul A. Bissonnette _____ Robert G. Carmichael Jr.

_____ Mark B. Eastman _____ Paul R. Gauvin

_____ David W. Kee _____ Daniel M. Ormsby

_____ Peter L. Stewart _____ Susan Lessard
(MAYOR) (Witness to All)

STATE OF MAINE, COUNTY OF HANCOCK ss. JUNE 13, 2019.

Then personally appeared the above named COUNCILORS
And acknowledged the foregoing instrument to be THEIR free act and deed in
THEIR said capacity, and the free act and deed of said body corporate.

Before me,

.....
Jacob R. Gran, Notary Public
State of Maine – Hancock County
My commission expires: June 15, 2022

106

Municipal
QUITCLAIM DEED

Know all Persons by these Presents,

That the Inhabitants of -----TOWN OF BUCKSPORT-----
A body corporate and politic, located at-----BUCKSPORT-----
in the County of ---HANCOCK--- and State of Maine,
in consideration of one dollar and other valuable consideration paid by

DWAYNE A. WESTON

whose mailing address is

PO BOX 884, BUCKSPORT, ME 04416

the receipt whereof it does hereby acknowledge, does hereby *remise, release, bargain,*
sell and convey, and forever *quitclaim* unto the said

DWAYNE A. WESTON

heirs and assigns forever, all its right, title and interest in and to the following described
real estate situated at **23 OAK STREET, BUCKSPORT-----**
in the County of---HANCOCK--- and State of Maine:

LOCATED ON **MAP 29 LOT 11** OF THE ASSESSORS TAX MAPS FOR THE
TOWN OF BUCKSPORT, CONSISTING OF 54 MAPS NUMBERED FROM 1 THRU
53 INCLUSIVE, WHICH ARE ON FILE AT THE TOWN OF BUCKSPORT
MUNICIPAL OFFICE, 50 MAIN STREET, BUCKSPORT, MAINE.
(TRIO SEWER ACCT#222)

SEWER LIEN CERTIFICATE DATED 03/13/2017
AND RECORDED AT THE HANCOCK COUNTY REGISTRY OF DEEDS
IN BK 6729 PG 33

To have and to hold the same, together with all the privileges and appurtenances there unto belonging to the said

DWAYNE A. WESTON

heirs and assigns forever.

In Witness Whereof, the said Inhabitants of ---TOWN OF BUCKSPORT--- has caused this instrument to be sealed with its corporate seal and signed in its corporate name by its COUNCILORS thereunto duly authorized, this 13TH day of the month of JUNE A.D. 2019.

Signed, Sealed and Delivered
in presence of Inhabitants of Town of Bucksport

_____ Paul A. Bissonnette _____ Robert G. Carmichael Jr.

_____ Mark B. Eastman _____ Paul R. Gauvin

_____ David W. Kee _____ Daniel M. Ormsby

_____ Peter L. Stewart _____ Susan Lessard
(MAYOR) (Witness to All)

STATE OF MAINE, COUNTY OF HANCOCK ss. JUNE 13, 2019.

Then personally appeared the above named COUNCILORS
And acknowledged the foregoing instrument to be THEIR free act and deed in
THEIR said capacity, and the free act and deed of said body corporate.

Before me,

.....
Jacob R. Gran, Notary Public
State of Maine – Hancock County
My commission expires: June 15, 2022

11a

TRANSFER STATION MONTHLY REPORT

MONTH May YEAR 2019

TRIPS 4 BUCKSPORT - TOTAL WEIGHT 112,493 LBS 56.25 TONS

TRIPS 1 load of tires to Perc 2620 lbs 1.31 Tons

SHIPPED

2 0 SORT RECYCLING TOTAL WEIGHT 22,671 LBS 11.34 TONS

5 LOADS OF DEMO TOTAL WEIGHT 61,160 LBS 30.58 TONS

2 LOADS OF METAL TOTAL WEIGHT 15,800 LBS 7.90 TONS

0 REFRIGERATORS TOTAL WEIGHT 0 LBS 0 TONS 0 UNITS

SHIPPED

0 BATTERIES

0 PROPANE TANKS

0 WASTE OIL - PUMPED GALLONS

1450 lbs - ITEMS GIVEN AWAY

MONEY IN:

D M & J \$ 0

TRANSFER STATION \$ 1874.60

TOTAL: \$ 1874.60

TOWN OF BUCKSPORT
CODE ENFORCEMENT/PLANNING OFFICE
REPORT
May, 2019

PERMITS ISSUED

18 building/land use permits were issued, including 2 new homes (one is a tiny house), 4 outbuildings, 2 decks, 1 home business, 1 new land use (MMA), 1 business sign, 1 swimming pool, 1 garage addition and 5 renovations.

8 plumbing permits were issued, including 6 septic systems (3 for Silver Lake Estates Mobile Home Park.)

ADDRESSING ACTIVITY: A missing street sign and addressing errors were investigated. A new street name was assigned and a street sign was installed by public works (Steamboat Wharf Lane.)

BOARD OF APPEALS ACTIVITY: The board of appeals did not meet in May.

PLANNING BOARD ACTIVITY

The planning board met on May 7th and approved an amendment for the Hillside Park Subdivision on Route 1 allowing the construction of new streets. The board also considered a request to change parking space sizing in Appendix K. A public hearing was scheduled for the proposed amendment to Appendix K.

ENFORCEMENT ACTIVITY

- Update: A progress inspection was conducted on May 28th at the Spring Fountain Motel. A follow-up letter was sent on 5-30 requesting that work to properly protect the boiler rooms be completed within 30 days. More time will be allowed for other expected compliance work.
- Update: I spoke with the owner of a dilapidated building at 3 Second Street that is the subject of a violation notice and he has agreed to allow me to enter the building for inspection.
- Update: I spoke with the owner of a dilapidated dwelling at 5 Mount Olive Heights that is the subject of a violation notice. I received another complaint on 5-29. The owner is considering selling the property and was informed of two potential buyers. She is also looking into where she can move items in the home for storage.
- Update: I spoke with the owner of a dilapidated building at 110 US Route 1 regarding her plans to demolish the building. She is still working on a plan and getting estimates from contractors.
- Update: Contact was made with the latest mortgage service company responsible for 249 Central Street. They informed me that the junk in the yard will be removed soon.
- A letter was sent on May 9th regarding a large pile of roofing shingle waste and other debris being stored in the front yard at 511 Central Street. This is a violation of the town's property maintenance ordinance. The owner has not yet responded.
- A letter was sent on May 21st regarding a deck constructed at 1072 River Road without a building permit. The owner has submitted a permit application.
- A letter was sent on May 23rd regarding a malfunctioning septic system at 525 Central Street. The owner has provided assurances that it will be addressed when he returns home from Florida.
- A letter was sent on May 23rd regarding a large amount of household trash and shingle waste at 13 Ridge Road. An addressing error was also identified. The owner has not yet responded.
- A letter was sent on May 23rd to the owner of 16 Ridge Road to inform them of an addressing error.
- Letters were sent to all property owners on Ridge Road to inform them that the street sign is missing and that they are responsible for replacing it. The town has already replaced it two times, which is the maximum allowed by ordinance.
- A letter was sent on May 24th regarding a collection of discarded large appliances and other metal items next to Tannery Brook at 6 Pine Street. The owner has not yet responded.

- A letter was sent on May 24th regarding a collection of junk vehicles at 489 Millvale Road. The owner has not yet responded.
- A letter was sent on May 24th to the resident at 993 Silver Lake Road regarding a junkyard complaint. The resident came to my office to discuss the concern and stated that the front yard will be cleared of all junk items within two weeks. This property has been the subject of numerous complaints over the years and the council authorized court action. No action has been taken yet due to the cooperation that was obtained in the past.
- A letter was sent on May 29th regarding a garage, deck and swimming pool that were constructed without building permits at 340 Jacob Buck Pond Road. The owners responded and will apply for permits.

OTHER ACTIVITY

- Updated information on the town's website.
- Conducted plumbing, building and occupancy inspections.
- Installed banners.
- Attended council and committee meetings.
- Attended a safety committee meeting.
- Met with Whole Oceans representatives and department heads to discuss their site plan.
- Typical office work maintaining records, answering calls and emails, meeting with citizens, answering questions, providing copies of documents.

**Community & Economic Development
May 2019 Activities
Submitted by Rich Rotella**

Economic Development News:

Whole Oceans closed on its purchase of land at the AIM site on May. Port O' Call opened on May 7th at the site of the former Rosen's Department store. Warren's Waterfront Restaurant opened on May 20th at the former Harbor View Grill site.

Economic Development Director Activities:

I held 3 meetings with perspective business owners looking to locate their business in Bucksport. Attended a meeting with town manager, Senator King and Collins' Office with Biofine Developments Northeast Inc. Met with Town Manager, fellow department heads and Whole Oceans and their engineers and contractor. I attended 6 town committee meetings including 2 town council meetings, YMCA Strategic Plan Meeting, Main Street Bucksport Strategic Plan interview with Deb Burwell, and ADAPT Implementation Committee. Attended the MMA Tech Conference in Bangor with Jim Morrill. Completed 2 interviews with Maine Municipal Association and Bangor Metro. Attended 1 webinar for USDA recreation grants. Met with Dan Whittier from MMA to go over safety checklist for Ian's Playground. Assisted with National Honor Society Cleanup Day on May 22nd where the students and staff cleaned the Buck Memorial Cemetery, parking lot at Historical Society, Alamo Theater Parking lot and Farmers Market parking lot. Attended the JMG Graduation evening on May 28th, where I was presented a certificate of recognition for the Most Engaging Speaker Award. I met with WLBZ for another round of television commercials to be aired from June – August. On May 9th, I attended the poetry judging at the Bucksport Middle School for the 5th graders. I attended 8 other meetings throughout the month with other groups both local and afar. The fence on US Route 1 was installed between Irving and Hannaford. I went with Kathy Downes and Ron Gross to Wiswell's Farm to pick up the Main Street flowers that are currently on the telephone poles. Met with Mike Ormsby and an engineering firm to apply for a grant to go towards engineering services for the BIG Grant. Worked with Jen Smith at Maine Port Authority to secure the 2019 Maine Port Authority Annual Meeting to be held in Bucksport on June 17th. Worked with Shane Grant of Cemetery Theater to secure Bucksport as one of their settings for their film "High Authority". Filming will take place June 15th. I completed 24 hours of community service during the month of May between coaching and umpiring youth softball.

Waterfront & Marina

We had 1 cruise ship (American Constitution) during the month of May. The marina is filling up and we are down to 4 available spaces for the season as A Dock is full, B and C Dock both have 2 spaces left. The marina and several of the businesses advertised in the Points East Magazine for the months of June and July. The gangway for the dock at the fishing pier is still a couple of weeks away from being installed as the mooring floated up stream.



May 13, 2019

Dear Rich Rotella,

Please join Bucksport High School's Jobs for Maine's Graduates program as we celebrate a year of incredible growth and success. Our first annual Closing Ceremony will take place on **Tuesday, May 28th, 2019 from 6:00pm to 7:30pm in the Bucksport Performing Arts Center**. The BPAC is located in Bucksport Middle School at 100 Miles Lane. Light refreshments will be served. Contributions (i.e. baked goods, snacks, drinks) are welcome!

The Closing Ceremony is an opportunity for students to reflect on the work they've put in this year as they forged their paths towards success after high school. The evening will consist of several student guest speakers, a brief overview of topics covered this year, awards to local business partners, and a keynote address highlighting the impact of JMG.

This year, the students of JMG have voted to recognize YOU for your contributions to our JMG program! You are being awarded our Most Engaging Speaker Award for the 2018-2019 school year! Congratulations! We would be honored if you would be able to attend and accept this award.

If you have questions or concerns about the event, please contact me at shane.boyes@rsu25.org or via phone at (207) 469-6650. **Please RSVP to my email or via phone by May 22, 2019.**

Warm Regards,

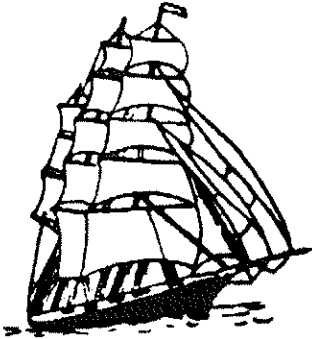
Shane Boyes, M.Ed.

TO: SUSAN LESSARD, TOWN MANAGER
FROM: JAY LANPHER, PUBLIC WORKS DIRECTOR
SUBJECT: MAY 2019 MONTHLY REPORT
DATE: June 4, 2019

The month of May saw the Public Works crew spending days working on the following projects:

- 8 days roadside mowing/cemeteries
- 12 days ditching on Bucksmills and Church roads
- 9 days sweeping streets
- 3 days cleaning storm drain catch basins
- 1 loads of trash hauled to JRL
- 3 loads of trash to new Coastal Resources of Maine facility
- 1 load of tires to PERC
- 6 days patching potholes/sign repair
- 2 days spent on Town Dock/ Marina floats

This month the crew replaced 3 failed driveway culverts on Millvale and Jacob Buck Pond Roads and 1 failed cross pipe on the Church Road. Also a day was spent supporting the animal shelter grading the driveway and installing a flagpole as well as delivering a new storage shed purchased in Bangor. The Towns second trash trailer was delivered to Hermon for rehab at Central Maine Trailer.



Chief Sean P. Geagan

BUCKSPORT POLICE DEPARTMENT

**PUBLIC SAFETY BUILDING, 89 FRANKLIN STREET
P.O. BOX C-1, BUCKSPORT, MAINE 04416
(207) 469-7951/FAX (207) 469-3122**

BUCKSPORT POLICE DEPARTMENT

MONTHLY REPORT

MAY 2019

Chief Sean Geagan:

The month of May was another busy month. We had a lot of good things happen this month and we were also very busy with business as usual. The department is getting ready for the summer and we will be sending two of our patrol personnel to the Maine Criminal Justice Academy for 18 weeks with a graduation ceremony in November.

I attended several meetings this month. I met with Main Street Bucksport to discuss their plans for a waterfront dinner fund raiser this summer. I attended the Maine Chiefs of Police Association monthly meeting which took place in Searsport. I attended the yearly memorial service in Augusta this month and this went very well. I met with the inspectors of the Shape program this month, I also attended the Bucksport Area Child Care Center Board of Directors meeting. I attending a yearly mandatory training at the Ellsworth Police Department and I also attended a meeting with Whole Oceans this month. I attended the infrastructure meeting along with the monthly Town Council meeting this month. We completed another Town Safety Committee meeting this month. These meetings continue to be productive and there is a lot coming out of these meetings that will keep the town safe. I attended the Recreation Committee Review Board meeting this month along with the YMCA board of directors meeting in Ellsworth.

I had the opportunity to teach this month at Husson University. I taught Stress Management at the Pre Service Law Enforcement School on May 22nd. I also completed another year of teaching safety tips to all of our kindergarten students at the Jewett School. I had help with this and I want to thank Officer Marcel and Officer Schmidt for assisting with this. This was again another great year with the children and I am looking forward to it again next year. We also had the opportunity to give a student a ride to school on his Birthday this month. This student has been a part of our department for many years now and never forgets to remind us when the day is that he needs a ride to school.

I issued two letters of Commendation this month to two different Patrolmen. Officer Robbie Findlay received one for an investigation that he completed that ended up saving a women's life and Officer Steven Bishop received one for talking a male

subject off the Penobscot Narrows Bridge that intended on ending his life. A great job done by both of these gentlemen. I have enclosed a copy of the letters with my report.

Sergeant David Winchester:

This month was Law Enforcement Memorial Month and was celebrated nationwide. Chief Geagan and Sergeant Winchester attended the Memorial Ceremony in Augusta that included guest speaker, Governor Janet Mills.

The emotional ceremony included the addition of Corporal Eugene Cole's name to the memorial wall and the remembrance of Maine Trooper Benjamin Campbell, who was killed this year and whose name will be added to the wall next year.

Members of the Police Department completed Search & Rescue Training along with the Fire Department and members of the Maine Warden Service. The training included a short classroom portion followed by a practical exercise on Miles Lane.

Chief Geagan and Sergeant Winchester attended the Chief's Road Show Training, hosted by the Ellsworth Police Department. This day of training covered the yearly mandatory training established by the Maine Criminal Justice Academy.

Sergeant Winchester attended a Violence Offender Task Force meeting to discuss funding, officer details and the future of the Task Force. The team completed a final detail with funds provided from a grant. An additional grant is in the works to continue this successful program that began this past year. During the details, officers conducted 77 total compliance checks and made 24 arrests for various violations.

Sergeant Winchester and Officer Lowe participated in this year's Senior Citizen Fair at the Bucksport Regional Health Center. During the Fair, they provided scam prevention documents, safety tips and ElderWatch documents.

Sergeant Winchester remains active meeting with the community's elderly, and continues to participate in the Gardner Commons, "Tea at 3". This continues to be a favorite event for both Sgt. Winchester and members of the Gardner Commons complex.

He made 4 arrests this month for people who had outstanding arrests warrants. He arrested Kaleem Adnan (30 of Bucksport), Randy Eldridge (63 of Orland), Jason Carney (35 of Bangor) and Jenna Maddocks (26 of Searsport). He also summonsed Joshua Atwood (35 of Lincoln) for operating after suspension.

Patrol:

The Patrol Division had 13 arrests, 28 citations and 183 warnings with a total of 258 violations. There were 490 CAD calls for police services this month. The Patrol

Division handled 12 motor vehicle accidents. I have included a map containing the calls for service with a direct address for the Police Department this month.

Officer Woodman had 38 violations, Sergeant Winchester 21 violations, ACO Joy had 1 violation, Officer VanBuckley had 8 violations, Officer Lowe had 70 violations, Officer Schmidt had 101 violations, Officer Findlay had 6 violations, and we had 2 parking problems this month. A partial list of complaints handled along with percentage of time spent for the month are attached to this report.

The following are all calls for service that were handled this month. Officer Woodman 42, Sergeant Winchester 37, ACO Joy 9, Officer VanBuckley 17, Officer Fitch had 2, Officer Marcel had 25, Officer Lowe 104, Officer Schmidt 154, Officer Findlay 43, Officer Welch had 31, Chief Geagan 9, Officer Bishop 16.

Officer Schmidt saved a dogs life this month and there was a story on the news about this. He did a great job at this scene and he also received a card of thanks in reference to this that I have attached to my report.

Officer Lowe completed a tour of the Police Department with the Bucksport Head Start this month. He put several students through the Police Department and in and out of the cruisers, the kids had a great time as did Officer Lowe.

The Department has six areas of crime that are reported each month to the uniform crime reporting system. These areas cover; Criminal Homicide, Forcible Rape, Robbery, Assault, Burglary and Theft. In the month of May we had 0 Criminal Homicides, 0 Forcible Rape, and 0 Robbery. We had 2 assault, 0 burglaries, we had 5 thefts, 0 unfounded cases, we had a total of 7 reportable cases this month and we cleared 4. Cases can be cleared by an arrest or exceptional means. This means that the case was solved in one form or another. Keep in mind that cases from previous months that we clear will show up on this months report.

Dispatch:

In the month of May the Dispatch Center made 12142 radio log entries. A partial list is attached to this report, this includes percentages. All of these calls are taken by the dispatch and put into the computer aided dispatch system and dispatch to the appropriate units. The dispatch center completed 197 burn permits this month, all of these include meeting with individuals in the building to complete these; they completed 3 concealed weapons permit. They also completed Court Work, Payroll, and Purchase Orders for billing purposes along with answering all calls and greeting the public at the Public Safety Building. There were several in person complaints this month along with 197 in person burning permits that dispatch issues.. This department continues to be the lifeline of the town and they are very busy in all areas. The dispatch continues to work on scanning a lot of our documents in the dispatch center along with attaching them to the Spillman records management system.

Animal Control:

In the month of May, Officer Joy handled 22 animal complaints. Officer Joy took in 3 dogs from Bucksport, 17 cats from Searsport, 2 dogs from Winterport. He had 3 dogs reclaimed and 1 cat was adopted.

Police Advisory Committee:

The Chiefs report was emailed as it is every month to the committee for review. The committee did not meet this month.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sean P. Geagan". The signature is fluid and cursive, with the first name "Sean" and last name "Geagan" clearly distinguishable.

Sean P. Geagan
Chief of Police



Bucksport Police Department

Total CAD Calls Received, by Nature of Call

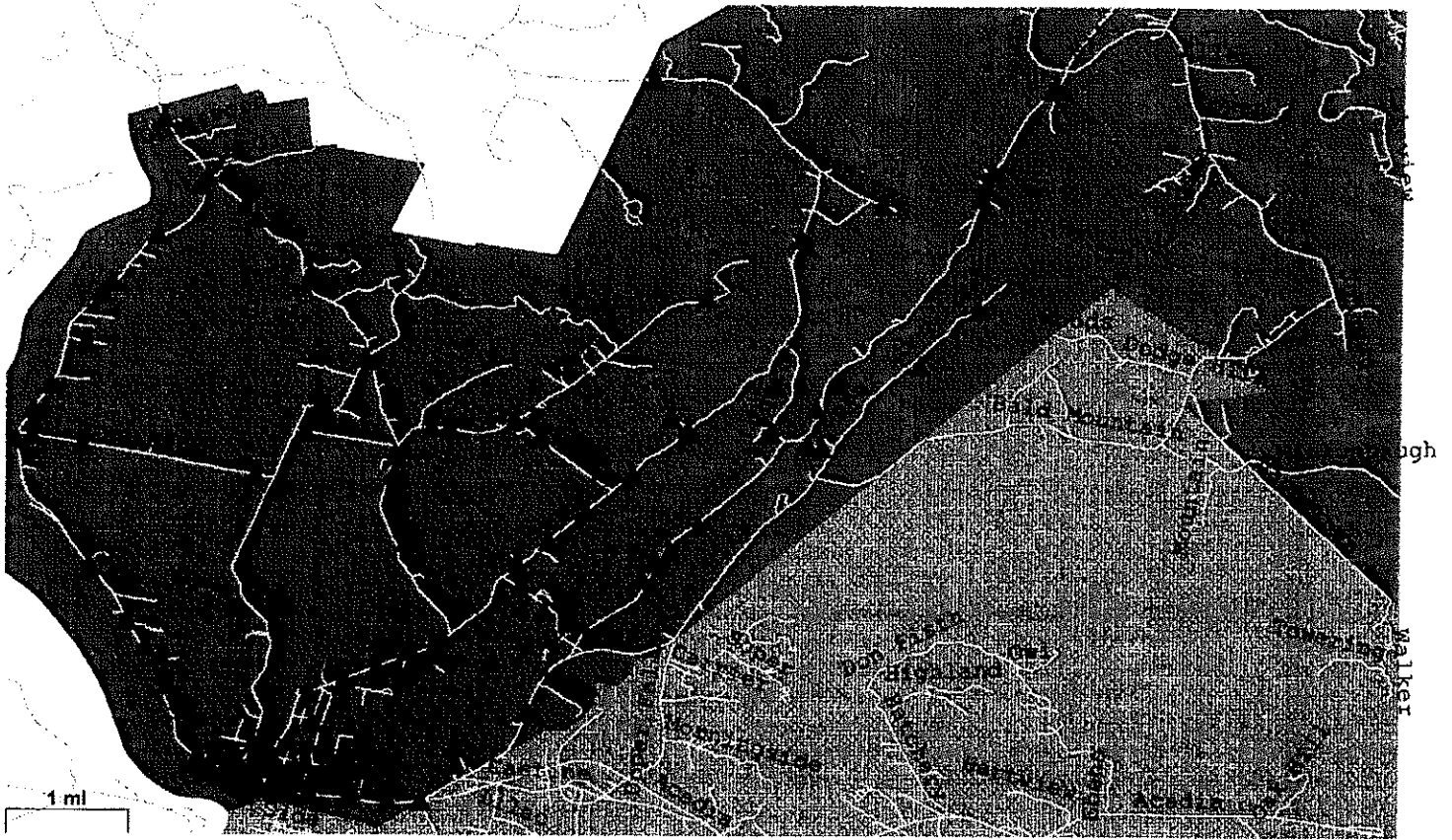
<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
911 Call	24	4.90
Agency Assistance	2	0.41
Assist Fire Department	1	0.20
Assist Law Enforcement	13	2.65
Assist Other	6	1.22
Alarm	5	1.02
Animal Problem	22	4.49
Assault	2	0.41
Attempt to Locate	1	0.20
Bail Check	3	0.61
Check well being	5	1.02
Citizen Requested Assistance	16	3.27
Neighborhood Dispute	2	0.41
Civil Problem	2	0.41
Concealed Weapons Permit	3	0.61
Disorderly Conduct	1	0.20
Domestic Call	6	1.22
DUI Alcohol or Drugs	1	0.20
Escort	2	0.41
Fingerprint-Non Criminal	4	0.82
Unattended/Unpermitted Burn	1	0.20
Found Property	3	0.61
Shots Fire, Shots Heard	1	0.20
In Person/phone/text/internet	6	1.22
Information Report	22	4.49
Juvenile Problem	8	1.63
Littering/Illegal Dumping	4	0.82
Lost Property	2	0.41
Medical Emergency	11	2.24
Person with Mental Illness	2	0.41
Missing Person ALL	1	0.20
Motor Vehicle Complaint	21	4.29
Noise Complaint	3	0.61
All Court Paperwork	8	1.63
Parking Violation/Obstructing	2	0.41
Traffic Accident w/ Damage	11	2.24
Traffic Accident, w/ Injuries	1	0.20
Property/Buisness Check	6	1.22
Serve Protection Orders	2	0.41
Registration of Sex Offender	1	0.20
Any Special Detail	4	0.82
Attempted Suicide	1	0.20
Suspicious Person/Veh/Incident	19	3.88
Theft	5	1.02

<u>Nature of Call</u>	<u>Total Calls Received</u>	<u>% of Total</u>
Threatening	5	1.02
Traffic Control	1	0.20
Road Hazards (Sign/Signal/Debr	7	1.43
Traffic Violation	200	40.82
Trespassing	1	0.20
Criminal Mischief/Damage	1	0.20
Vehicle off road	1	0.20
Warrant Arrest	8	1.63

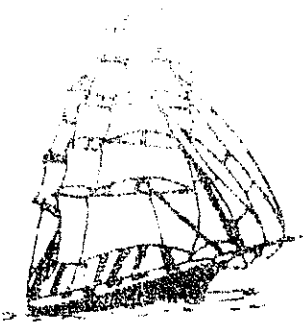
Total reported: 490

Report Includes:

All dates between '00:01:00 05/01/19' and '00:01:00 06/01/19', All nature of incidents, All cities matching 'BUC', All types, All priorities, All agencies matching 'BKPD'



COPY



Chief Sean P. Geagan

BUCKSPORT POLICE DEPARTMENT

PUBLIC SAFETY BUILDING, 89 FRANKLIN STREET
P.O. BOX C-1, BUCKSPORT, MAINE 04416
(207) 469-7951 FAX (207) 469-3122

Letter of Commendation

To: *Patrolman Steven Bishop*
Re: *Actions on May 20, 2019*

Dear Patrolman Bishop;

Please accept this commendation as recognition of your exceptional service to the Town of Bucksport on the day of May 20, 2019.

On this day you were made aware of a Male that was making his way to the Penobscot Narrows Bridge to potentially jump off the bridge. You responded to the bridge and found the Male subject on the bridge prepared to take his own life. On this day you put your skills and training to the test and stood up to the challenge. You assisted this Male subject during a very difficult time in his life. Your crucial decision making and hard work on this day brought this situation to a positive ending and save a life.

The Town and your Department appreciate your vital action

Very truly yours,

A handwritten signature in dark ink, appearing to read "Sean P. Geagan". The signature is fluid and cursive.

Sean P. Geagan, Chief of Police

COPY



Chief of Police

OWNERSHIP BUILDING, 37 PASELIN STREET
BUCKSPORT, ME 04418-1000
PHONE: (207) 833-1000

Letter of Commendation

To: Patrolman Robert Findlay
Re: Actions on May 14, 2019

Dear Patrolman Findlay:

Please accept this commendation as recognition of your exceptional service to the Town of Bucksport on the day of May 14, 2019.

On this day you were made aware of a female that was making her way to the Penobscot Narrows Bridge to potentially end her life. After looking for and finding the female in question you put your skills and training to the test and stood up to the challenge. You assisted this female during a very difficult time in her life. The department received a call after the fact and it was clarified that this said female did have a plan on ending her life on this day. Your crucial decision making and hard work on this day brought this situation to a positive ending and saved a life.

The Town and your Department appreciate your vital action.

Very truly yours,

Sean P. O'Connell, Chief of Police



Matthew,

It's nice to hear some
good news. The tv news
seems to be full of sad
stories. You were so kind
to help the lady & her dog.
From one dog lover to another.

Thank you!

Blessings,

Michelle



TOWN OF BUCKSPORT, MAINE

FESTIVAL & PUBLIC ENTERTAINMENT LICENSE APPLICATION

12e

Name of Event Organizer Bucksport Bay Area Chamber of Commerce
Mailing Address PO Box 11276
City/Town Bucksport State ME Zip 04416
Contact Person Leslie Wombacher
Telephone # 207.469.6618 Cell # _____
E-Mail Address Leslie@bucksportbaychamber.com

Is the event organizer the owner of the property where the event will be held? ___ Yes ☒ No
If the answer is no, and the property is privately-owned, written permission from the property owner must be included with this application.

TYPE OF LICENSE REQUESTED: ☒ FESTIVAL ☐ PUBLIC ENTERTAINMENT

NAME OF EVENT: Pixie Harbor Hoopla

EVENT DESCRIPTION: See attached

EVENT LOCATION: Bucksport Waterfront Walkway / Town Dock Parking Lot

Will outdoor vendors be participating in the event? ☒ YES ☐ NO
If yes, please provide a separate list identifying the name and contact information for each vendor.

Will the event include any of the following:

Fireworks or other pyrotechnics	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Temporary electrical installations	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Any type of racing	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Alcoholic beverages	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
A parade	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Amplified music or public address system	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Do you request temporary closure of any public way?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Do you request public safety assistance from the town?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

If you answered yes to any of the above questions, please describe the activity in detail on a separate sheet.

I certify with my signature below that the information provided in this application is true and accurate to the best of my knowledge.

Leslie Wombacher
SIGNATURE

5/28/19
DATE

Leslie Wombacher
PRINTED NAME

FOR OFFICE USE

DATE RECEIVED 5-28-19

FEE: 20.00 PAID 5/28/19

ch# 3512

receipt # 13712

Pixie Harbor Hoopla - Magical Themed Festival of Enchantment in Bucksport June 16, 2019

Bucksport Bay Area Chamber of Commerce presents Pixie Harbor Hoopla! This "magical" themed festival invites all ages to join us on the Bucksport waterfront for a day of enchantment on Sunday, June 16th from 11am to 4pm. This is our fourth year and we are expecting our crowd to continue to grow. Last year we had 99 fairy houses built by all ages on our waterfront.

We are requesting that the grounds crew leave the creations unless in the way of their regular routines. Many enjoy viewing them after the event while walking the waterfront walkway.

We will need to close down the Town Dock parking lot down the night before on June 15 (after Warren's Waterfront Restaurant is closed) until 4:30pm on June 16.

Calling all fairies, pirates, elves, wizards, hobbits and gnomes to Pixie Harbor Hoopla in Bucksport! Friends of all ages are invited to engineer a gnome home, pixie palace or fairy fort.

Dress in your finest Magical and Mystical Costumes or come as you are!

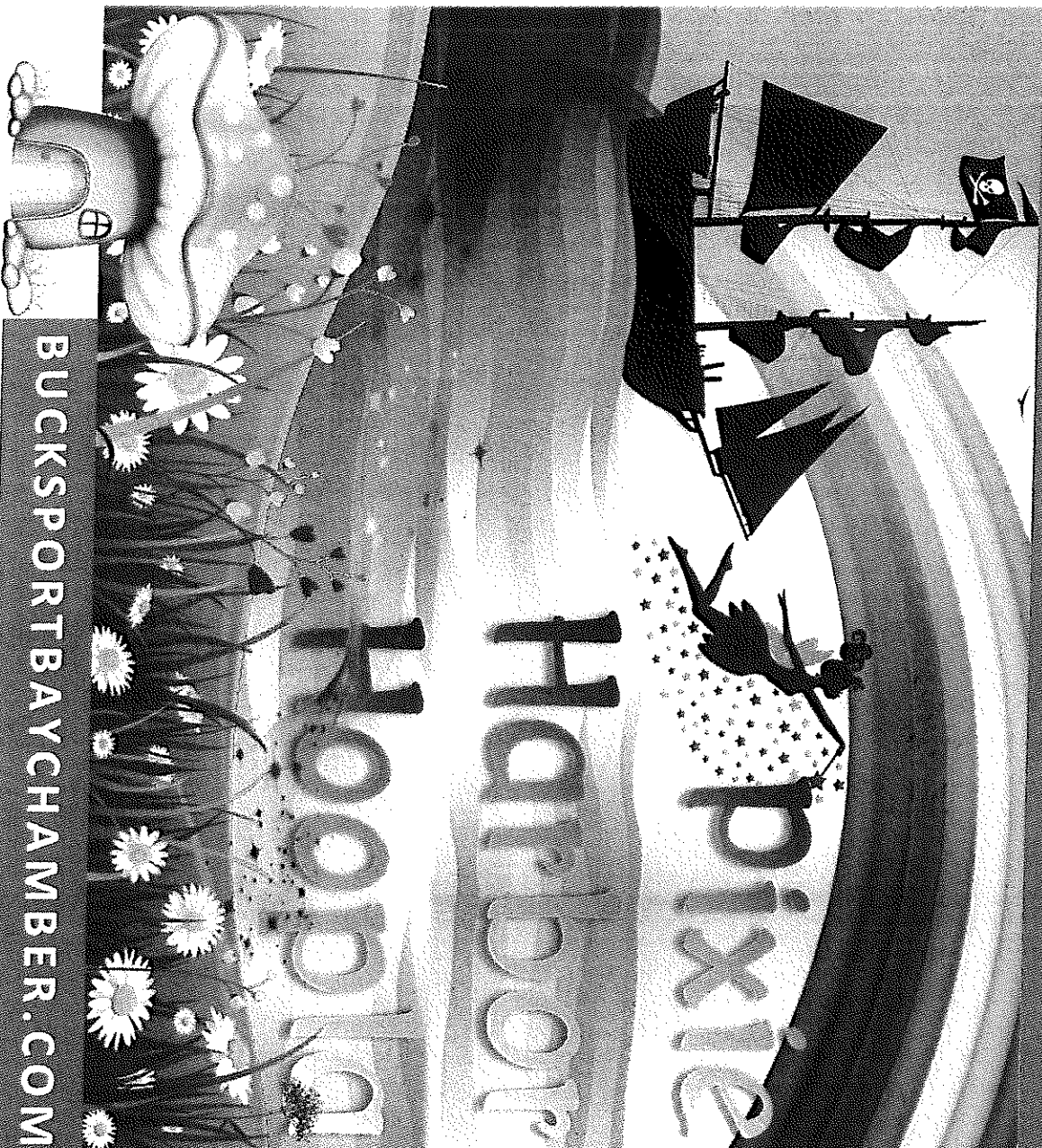
Attendees can visit Pixie Harbor Hoopla's "Gnome Depot," a one-stop-shop (items are free) for bark, leaves, shells and other natural materials perfect for building fairy houses. Then display your creation for the day on the Bucksport Waterfront. It is said that fairy spirits reside among the trees, flowers, plants, and creatures that live in gardens. The act of building a fairy house is believed to bring good luck as well as help the plants and flowers to grow.

Up on Main Street you will find the businesses are more than willing to play along with special ice cream treats at Wahl's Dairy Port, hidden gardens filled with fairy treats on the Enchanted Courtyard at Verona Wine and Design, Pirate and fairy adventure books on sale at BookStacks, the Buck Memorial Library will return with the fairyland library reading corner and MORE!

Other activities include learning sword fighting skills at a fencing demonstration by Down East School of Fencing, bubble fountain fun, crack a geode station, and shop in the vendors' village for your next adventure!

For more information find us on Facebook, facebook.com/pixieharborhoopla or visit www.bucksportbaychamber.com/pixie-harbor-hoopla. You can also contact the Bucksport Bay Area Chamber of Commerce at 469.6818 if you have questions about the day!

BUCKSPORT BAY AREA CHAMBER OF COMMERCE



Calling all fairies, pirates, elves, wizards, hobbits and gnomes to Pixie Harbor Hoopla in Bucksport! Friends of all ages are invited to engineer a gnome home, pixie palace or fairy fort.

Sunday, June 16th

11:00am to 4:00pm

Bucksport Waterfront

**Dress in your finest Magical and
Mystical Costumes or come as
you are!**

BUCKSPORTBAYCHAMBER.COM/PIXIE-HARBOR-HOOPLA



TOWN OF BUCKSPORT, MAINE

CODE/FIRE/POLICE REVIEW

LICENSE APPLICANT BUCKSPORT BAY AREA CHAMBER OF COMMERCE

APPLICATION IS FOR A ☒ NEW LICENSE ☐ RENEWED LICENSE

APPLICATION DATE 5/28/2019 DATE OF CFP REVIEW REQUEST 5/28/2019

A CFP REVIEW RECOMMENDATION IS REQUESTED BY NO LATER THAN ASAP

MUNICIPAL LICENSE/PERMIT TYPE:

☒ Festivals ☐ Food Services ☐ Outdoor Vendors
☐ Innkeepers ☐ Public Entertainment ☐ Special Amusements
☐ Other PIXIE HARBOR HOOPLA EVENT

STATE LICENSE/PERMIT TYPE:

☐ Alcoholic Beverages (on premises consumption) ☐ Beano or Bingo
☐ Bring Your Own Bottle (BYOB) Functions ☐ Dual Liquor Licenses
☐ Games of Chance ☐ Bottle Clubs ☐ Off-Track Betting
☐ Taste-Testing Events ☐ Off-Premises Catering

DEPARTMENTAL RECOMMENDATION

A REVIEW OF THE ABOVE DESCRIBED MUNICIPAL AND/OR STATE LICENSE OR PERMIT APPLICATION WAS CONDUCTED, AND THE FOLLOWING RECOMMENDATION IS HEREBY MADE:

THE MUNICIPAL LICENSE/PERMIT IS RECOMMENDED FOR

☒ APPROVAL ☐ CONDITIONAL APPROVAL ☐ DENIAL

THE STATE LICENSE/PERMIT/REGISTRATION IS RECOMMENDED FOR

☐ APPROVAL ☐ CONDITIONAL APPROVAL ☐ DENIAL

IF AN APPLICATION IS RECOMMENDED FOR CONDITIONAL APPROVAL OR DENIAL, AN EXPLANATION FOR THAT RECOMMENDATION IS ATTACHED TO THIS REPORT.

DATE: 6-3-19

SIGNATURE: Acting Fire Chief

TITLE:

☐ CODE ENFORCEMENT OFFICER

☒ FIRE CHIEF

☐ POLICE CHIEF

DECISION: APPROVAL

CONDITIONAL APPROVAL

DENIAL

DECISION BY: TOWN COUNCIL

TOWN CLERK

DATE: _____





TOWN OF BUCKSPORT, MAINE

CODE/FIRE/POLICE REVIEW

LICENSE APPLICANT BUCKSPORT BAY AREA CHAMBER OF COMMERCE

APPLICATION IS FOR A ☒ NEW LICENSE ☐ RENEWED LICENSE

APPLICATION DATE 5/28/2019 DATE OF CFP REVIEW REQUEST 5/28/2019

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MUNICIPAL LICENSE/PERMIT TYPE:

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STATE LICENSE/PERMIT TYPE:

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☒ APPROVAL ☐ CONDITIONAL APPROVAL ☐ DENIAL

THE STATE LICENSE/PERMIT/REGISTRATION IS RECOMMENDED FOR

☐ APPROVAL ☐ CONDITIONAL APPROVAL ☐ DENIAL

IF AN APPLICATION IS RECOMMENDED FOR CONDITIONAL APPROVAL OR DENIAL, AN EXPLANATION FOR THAT RECOMMENDATION IS ATTACHED TO THIS REPORT.

DATE: 5/28/19 SIGNATURE: [Signature]

TITLE: ☐ CODE ENFORCEMENT OFFICER ☐ FIRE CHIEF ☒ POLICE CHIEF

DECISION: APPROVAL CONDITIONAL APPROVAL DENIAL

DECISION BY: TOWN COUNCIL TOWN CLERK

DATE: _____

RECEIVED
5/28/19



TOWN OF BUCKSPORT, MAINE

CODE/FIRE/POLICE REVIEW

LICENSE APPLICANT BUCKSPORT BAY AREA CHAMBER OF COMMERCE

APPLICATION IS FOR A ☒ NEW LICENSE ☐ RENEWED LICENSE

APPLICATION DATE 5/28/2019 DATE OF CFP REVIEW REQUEST 5/28/2019

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MUNICIPAL LICENSE/PERMIT TYPE:

☒ Festivals ☐ Food Services ☐ Outdoor Vendors
☐ Innkeepers ☐ Public Entertainment ☐ Special Amusements
☐ Other PIXIE HARBOR HOOPLA EVENT

STATE LICENSE/PERMIT TYPE:

☐ Alcoholic Beverages (on premises consumption) ☐ Beano or Bingo
☐ Bring Your Own Bottle (BYOB) Functions ☐ Dual Liquor Licenses
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☐ Taste-Testing Events ☐ Off-Premises Catering

DEPARTMENTAL RECOMMENDATION

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☒ APPROVAL ☐ CONDITIONAL APPROVAL ☐ DENIAL

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☐ APPROVAL ☐ CONDITIONAL APPROVAL ☐ DENIAL

IF AN APPLICATION IS RECOMMENDED FOR CONDITIONAL APPROVAL OR DENIAL, AN EXPLANATION FOR THAT RECOMMENDATION IS ATTACHED TO THIS REPORT.

DATE: May 29, 2019 SIGNATURE: Jeffrey C. Hammond Digitally signed by Jeffrey C. Hammond
Date: 2019.05.29 07:41:37 -04'00'

TITLE: ☒ CODE ENFORCEMENT OFFICER ☐ FIRE CHIEF ☐ POLICE CHIEF

DECISION: APPROVAL CONDITIONAL APPROVAL DENIAL

DECISION BY: TOWN COUNCIL TOWN CLERK

DATE: _____



TOWN OF BUCKSPORT, MAINE

12f

CODE/FIRE/POLICE REVIEW

LICENSE APPLICANT Carrier's Mainely Lobster - 10 State Route 46, Bucksport

APPLICATION IS FOR A ☐ NEW LICENSE ☒ RENEWED LICENSE

APPLICATION DATE 6/4/2019 DATE OF CFP REVIEW REQUEST 6/4/2019

A CFP REVIEW RECOMMENDATION IS REQUESTED BY NO LATER THAN ASAP

MUNICIPAL LICENSE/PERMIT TYPE:

☐ Festivals ☒ Foc
☐ Innkeepers ☐ Pub
☐ Other _____

STATE LICENSE/PERMIT

☒ Alcoholic Beverages (on)
☐ Bring Your Own Bottle (l
☐ Games of Chance
☐ Taste-Testing Events

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A REVIEW OF THE ABOVE
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CENSE OR PERMIT APPLICATION
REBY MADE:

THE MUNICIPAL LICENSE/PERMIT IS RECOMMENDED FOR

☒ APPROVAL ☐ CONDITIONAL APPROVAL ☐ DENIAL

THE STATE LICENSE/PERMIT/REGISTRATION IS RECOMMENDED FOR

☒ APPROVAL ☐ CONDITIONAL APPROVAL ☐ DENIAL

IF AN APPLICATION IS RECOMMENDED FOR CONDITIONAL APPROVAL OR DENIAL, AN EXPLANATION
FOR THAT RECOMMENDATION IS ATTACHED TO THIS REPORT.

DATE: 6-5-19 SIGNATURE: Acting Fire Chief [Signature]
TITLE: ☐ CODE ENFORCEMENT OFFICER ☒ FIRE CHIEF ☐ POLICE CHIEF

DECISION: APPROVAL CONDITIONAL APPROVAL DENIAL

DECISION BY: TOWN COUNCIL TOWN CLERK

DATE: _____

RECEIVED
6/5/2019



TOWN OF BUCKSPORT, MAINE

CODE/FIRE/POLICE REVIEW

LICENSE APPLICANT Carrier's Mainely Lobster - 10 State Route 46, Bucksport

APPLICATION IS FOR A ☐ NEW LICENSE ☒ RENEWED LICENSE

APPLICATION DATE 6/4/2019 DATE OF CFP REVIEW REQUEST 6/4/2019

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MUNICIPAL LICENSE/PERMIT TYPE:

☐ Festivals ☒ Food Services ☐ Outdoor Vendors
☐ Innkeepers ☐ Public Entertainment ☐ Special Amusements
☐ Other _____

STATE LICENSE/PERMIT TYPE:

☒ Alcoholic Beverages (on premises consumption) ☐ Beano or Bingo
☐ Bring Your Own Bottle (BYOB) Functions ☐ Dual Liquor Licenses
☐ Games of Chance ☐ Bottle Clubs ☐ Off-Track Betting
☐ Taste-Testing Events ☐ Off-Premises Catering

DEPARTMENTAL RECOMMENDATION

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THE STATE LICENSE/PERMIT/REGISTRATION IS RECOMMENDED FOR

☒ APPROVAL ☐ CONDITIONAL APPROVAL ☐ DENIAL

IF AN APPLICATION IS RECOMMENDED FOR CONDITIONAL APPROVAL OR DENIAL, AN EXPLANATION FOR THAT RECOMMENDATION IS ATTACHED TO THIS REPORT.

DATE: 9/5/15

SIGNATURE: [Signature]

TITLE:

☐ CODE ENFORCEMENT OFFICER

☐ FIRE CHIEF

☐ POLICE CHIEF

DECISION: APPROVAL

CONDITIONAL APPROVAL

DENIAL

DECISION BY: TOWN COUNCIL

TOWN CLERK

DATE: _____

RECEIVED
6/5/19



TOWN OF BUCKSPORT, MAINE

CODE/FIRE/POLICE REVIEW

LICENSE APPLICANT Carrier's Mainely Lobster - 10 State Route 46, Bucksport

APPLICATION IS FOR A ☐ NEW LICENSE ☒ RENEWED LICENSE

APPLICATION DATE 6/4/2019 DATE OF CFP REVIEW REQUEST 6/4/2019

A CFP REVIEW RECOMMENDATION IS REQUESTED BY NO LATER THAN ASAP

MUNICIPAL LICENSE/PERMIT TYPE:

☐ Festivals ☒ Food Services ☐ Outdoor Vendors
☐ Innkeepers ☐ Public Entertainment ☐ Special Amusements
☐ Other _____

STATE LICENSE/PERMIT TYPE:

☒ Alcoholic Beverages (on premises consumption) ☐ Beano or Bingo
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THE STATE LICENSE/PERMIT/REGISTRATION IS RECOMMENDED FOR

☒ APPROVAL ☐ CONDITIONAL APPROVAL ☐ DENIAL

IF AN APPLICATION IS RECOMMENDED FOR CONDITIONAL APPROVAL OR DENIAL, AN EXPLANATION FOR THAT RECOMMENDATION IS ATTACHED TO THIS REPORT.

DATE: June 6, 2019 SIGNATURE: Jeffrey C. Hammond Digitally signed by Jeffrey C. Hammond
Date: 2019.06.06 14:49:05 -04'00'

TITLE: ☒ CODE ENFORCEMENT OFFICER ☐ FIRE CHIEF ☐ POLICE CHIEF

DECISION: APPROVAL CONDITIONAL APPROVAL DENIAL

DECISION BY: TOWN COUNCIL TOWN CLERK

DATE: _____

RECEIVED
6/6/19



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0008
TELEPHONE: (207) 624-7220
FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

NOTICE

To avoid any delay in the processing of your application and issuance of your liquor license, please make sure that:

- ☐ You completed the application in full. It is suggested to have submitted 30 days prior to the expiration date of your liquor license.
- ☐ Application and Corporate Questionnaire forms are signed by the owner(s) or corporate officer(s).
- ☐ The application is signed by the Town or City Municipal Officers or County Commissioners.
- ☐ The license fee submitted is for the correct Class you are applying for and includes the \$10.00 filing fee. The check can be made payable to "Treasurer, State of Maine" and both fees can be submitted on one check. If the business is located in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- ☐ Your room (if applicable), food and liquor gross income for the year is filled in
- ☐ A diagram of the facility to be licensed needs to accompany ALL New and Renewal applications.
- ☐ Corporations, limited liability companies, partnerships must complete and submit the Corporate Information Required for Business Entities who are Licensees. If not a publicly traded entity, ownership must be up to 100% correct Class you are applying for and includes the \$10.00 filing

Submit Completed Forms to:

Bureau of Alcoholic Beverages

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, Me 04333-0008 (Regular address)

10 Water Street, Hallowell, ME 04347 (Overnight address)

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail)
10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail)
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	
Good SOS & DBA: YES <input type="checkbox"/> NO <input type="checkbox"/>	

PRESENT LICENSE EXPIRES: 7/18/19

NEW application: ☐ Yes ☐ No

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection (New Licensees/ Ownership Changes Only) Date : _____ Business hours: _____

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☐ VINOUS ☐ SPIRITUOUS

INDICATE TYPE OF LICENSE:

☒ RESTAURANT (Class I,II,III,IV) ☐ RESTAURANT/LOUNGE (Class XI) ☐ CLASS A LOUNGE (Class X)
☐ HOTEL (Class I,II,III,IV) ☐ HOTEL, FOOD OPTIONAL (Class I-A) ☐ BED & BREAKFAST (Class V)
☐ GOLF COURSE (Class I,II,III,IV) ☐ TAVERN (Class IV) ☐ QUALIFIED CATERING
☐ OTHER: _____ ☐ SELF-SPONSORED EVENTS

(QUALIFIED CATERERS ONLY)

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>Carriers Mandy Lobster</u>		Business Name (D/B/A) <u>Carriers Mandy Lobster</u>	
APPLICANT(S) - (Sole Proprietor) <u>Wm Carriek Jr</u>		Physical Location: <u>Bucksport ME 04416</u>	
DOB: <u>12-12-72</u>		DOB: <u>12-12-72</u>	
Address <u>10 STATE RD 46 ME 04416</u>		Mailing Address <u>10 STATE RD 46</u>	
City/Town <u>Bucksport</u>		State <u>ME</u>	
Zip Code <u>04416</u>		Zip Code <u>04416</u>	
Telephone Number <u>469-1011</u>		Business Telephone Number <u>469-1011</u>	
Fax Number <u>469-1011</u>		Fax Number <u>469-1011</u>	
Federal I.D. # <u>27-2202690</u>		Seller Certificate #: or Sales Tax #:	
Email Address: <u>BJCARRIEKJR@gmail.com</u>		Website:	

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____

2. State amount of gross income from period of last license:

ROOMS \$ _____ FOOD \$ 569,300.00 LIQUOR \$ 7,707.50

3. Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐

If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒

5. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No (Use an additional sheet(s) if necessary.) If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

License # _____ Name of Business _____

Physical Location _____

City / Town _____

6. If manager is to be employed, give name: _____

7. Business records are located at: TLC Bookkeeping

8. Is/are applicants(s) citizens of the United States? YES ☒ NO ☐

9. Is/are applicant(s) residents of the State of Maine? YES ☒ NO ☐

10. List name, date of birth, and place of birth for all applicants, managers, and bar managers.

Full Name (Please Print)	DOB	Place of Birth
Wm Carrick	12-12-72	Bangor

11. Residence address on all of the above for previous 5 years (Limit answer to city & state)

Name: Wm Carrick	City: ORland	State: ME
Name: _____	City: _____	State: _____
Name: _____	City: _____	State: _____

12. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United

States? YES ☐ NO ☒

Name: _____ Date of Conviction: _____

Offense: _____

Disposition: _____ (use additional sheet(s) if necessary)

13. Will any law enforcement official benefit directly in your license, if issued?

Yes ☐ No ☒ If Yes, give name: _____

14. Has/have applicant(s) formerly held a Maine liquor license? YES ☒ NO ☐

15. Does/do applicant(s) own the premises? Yes ☒ No ☐ If No give name and address of owner: _____

16. Describe in detail the premises to be licensed: (On Premise Diagram Required) _____

17. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES ☒ NO ☐ Applied for: _____

18. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel

or parish house by the ordinary course of travel?

2 miles

Which of the above is nearest?

School

19. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ☒

If YES, give details:

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at:

Buckport ME

on

5/13, 2019

Town/City, State

Date

PLEASE SIGN IN BLUE INK

Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

Print Name

Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)..... \$ 10.00

Class I Spirituous, Vinous and Malt \$ 900.00

CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB

Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) \$1,100.00

CLASS I-A: Hotels only that do not serve three meals a day.

Class II Spirituous Only \$ 550.00

CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

Class III Vinous Only \$ 220.00

CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

Class IV Malt Liquor Only \$ 220.00

CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns;

Class III & IV Malt & Vinous Only \$ 440.00

CLASS III & IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) \$ 495.00

CLASS V: Clubs without catering privileges.

Class X Spirituous, Vinous and Malt – Class A Lounge \$2,200.00

CLASS X: Class A Lounge

Class XI Spirituous, Vinous and Malt – Restaurant Lounge \$1,500.00

CLASS XI: Restaurant/Lounge; and OTB.

SELF-SPONSORED EVENTS: Qualified Caterers Only \$ 700.00

renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD) .]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD) .]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW) .]

[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP) .]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]

[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347 (overnight)
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov



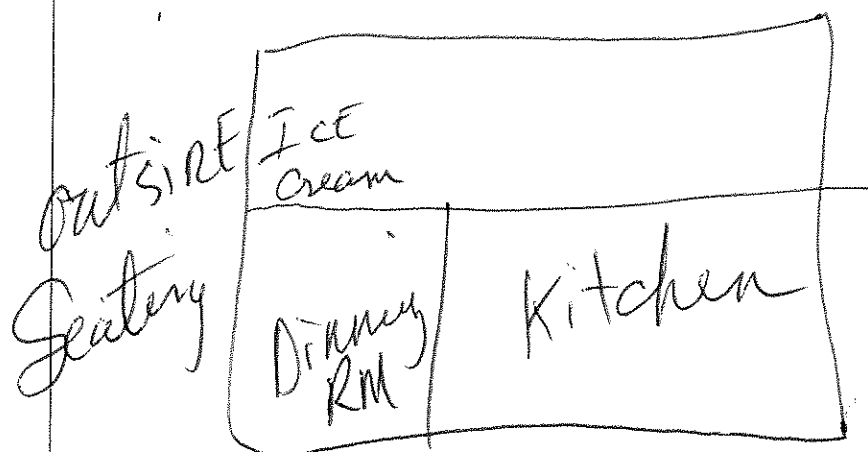
ON PREMISE DIAGRAM

(Facility Drawing/ Floor Plan)

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas with the following: • Entrances • Office area • Kitchen • Storage Areas • Dining Rooms • Lounges • Function Rooms • Restrooms • Decks • All Inside and Outside areas that you are requesting approval.

ON PREMISE DIAGRAM





Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

**Corporate Information Required for
Business Entities Who Are Licensees**

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1. Exact legal name: CARRIERS Mainly Lobster
2. Doing Business As, if any: _____
3. Legal Entity's FEIN #: _____
4. Date of filing with Secretary of State: _____ State in which you are formed: ME
5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Mr. Carrier	27 Chickadee Lane Orland ME	12-12-72	CEO	100%

(Stock ownership in non-publicly traded companies must add up to 100%.)

7. If Co-Op # of members: _____ (list primary officers in the above boxes)

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States? ☐ Yes ☒ No
9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

PLEASE SIGN IN BLUE INK

Name: _____

Signature of Owner or Corporate Officer

Date

Print Name of Owner or Corporate Officer

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail)
10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail)
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	B
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	
Good SOS & DBA:	YES <input type="checkbox"/> NO <input type="checkbox"/>

PRESENT LICENSE EXPIRES: 6/9/19

NEW application: ☐ Yes ☒ No

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection (New Licensees/ Ownership Changes Only) Date: _____ Business hours: _____

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ VINOUS ☐ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- ☒ RESTAURANT (Class I,II,III,IV) ☐ RESTAURANT/LOUNGE (Class XI) ☐ CLASS A LOUNGE (Class X)
☐ HOTEL (Class I,II,III,IV) ☐ HOTEL, FOOD OPTIONAL (Class I-A) ☐ BED & BREAKFAST (Class V)
☐ GOLF COURSE (Class I,II,III,IV) ☐ TAVERN (Class IV) ☐ QUALIFIED CATERING
☐ OTHER: _____ ☐ SELF-SPONSORED EVENTS

(QUALIFIED CATERERS ONLY)

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name:			Business Name (D/B/A)		
APPLICANT(S) --(Sole Proprietor)			Physical Location:		
Michael A. Gross			77 Main Street, Suite 1A		
DOB: 10/21/62			City/Town State Zip Code		
Colleen G. Gross			Bucksport ME 04416		
DOB: 9/11/59			Mailing Address Same As Above? <input type="checkbox"/>		
Address			15 East Side Drive		
City/Town State Zip Code			City/Town State Zip Code		
Verona Island ME 04416			Verona Island ME 04416		
Telephone Number Fax Number			Business Telephone Number Fax Number		
207-745-0731			207-745-0731		
Federal I.D. #			Seller Certificate #:		
81-2488869			or Sales Tax #: 1179019		
Email Address:			Website:		
veronawineanddesign@gmail.com			veronawineanddesign.com		

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____

2. State amount of gross income from period of last license:

ROOMS \$ 0 FOOD \$ 74,112.99 LIQUOR \$ 62,263.41

3. Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐

If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you permit dancing or entertainment on the licensed premises? YES ☒ NO ☐

5. Do you own or have any interest in any another Maine Liquor License? ☒ Yes ☒ No (Use an additional sheet(s) if necessary.) If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

RET-2016-1131

CAR-2016-5008g Verona Wine and Design, LLC

License # Name of Business

77 Main Street, Suite 1A

Bucksport

Physical Location

City / Town

6. If manager is to be employed, give name: _____

7. Business records are located at: 15 East Side Drive, Verona Island, ME 04416

8. Is/are applicants(s) citizens of the United States? YES ☒ NO ☐

9. Is/are applicant(s) residents of the State of Maine? YES ☒ NO ☐

10. List name, date of birth, and place of birth for all applicants, managers, and bar managers.

Full Name (Please Print)	DOB	Place of Birth
Michael A. Gross	10/21/62	Bangor, ME
Colleen G. Gross	9/11/59	Bangor, ME
11. Residence address on all of the above for previous 5 years (Limit answer to city & state)		
Name: Michael Gross	City: Verona Island	State: ME
Name: Colleen Gross	City: Verona Island	State: ME
Name: _____	City: _____	State: _____

12. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____ (use additional sheet(s) if necessary)

13. Will any law enforcement official benefit directly in your license, if issued?

Yes ☐ No ☒ If Yes, give name: _____

14. Has/have applicant(s) formerly held a Maine liquor license? YES ☒ NO ☐

15. Does/do applicant(s) own the premises? Yes ☐ No ☒ If No give name and address of owner: _____

Lawrence Wahl, P.O. Box 755, Bucksport, ME 04416

16. Describe in detail the premises to be licensed: (On Premise Diagram Required) retail store, wine racks

and shelves and locked unit in basement of rental space (same building)

17. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES ☒ NO ☐ Applied for: _____

18. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? .2 miles

Which of the above is nearest? Church

19. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☒ NO ☐

If YES, give details: Business loan from bank

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

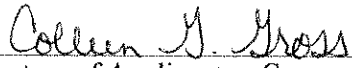
NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Verona Island, ME on May 24, 20 19
Town/City, State Date

PLEASE SIGN IN BLUE INK


Signature of Applicant or Corporate Officer(s)

Michael A. Gross
Print Name


Signature of Applicant or Corporate Officer(s)

Colleen G. Gross
Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)	\$ 10.00
Class I Spirituous, Vinous and Malt	\$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB	
Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.	
Class II Spirituous Only	\$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III Vinous Only	\$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV Malt Liquor Only	\$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class III & IV Malt & Vinous Only	\$ 440.00
CLASS III & IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
CLASS V: Clubs without catering privileges.	
Class X Spirituous, Vinous and Malt – Class A Lounge	\$2,200.00
CLASS X: Class A Lounge	
Class XI Spirituous, Vinous and Malt – Restaurant Lounge	\$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.	
SELF-SPONSORED EVENTS: Qualified Caterers Only	\$ 700.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer. All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the **Treasurer, State of Maine.**

This application must be completed and signed by the Town or City and mailed to:
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, ME 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:
Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: **BUCKSPORT**, Maine **HANCOCK** County
City/Town (County)
On: **JUNE 13TH, 2019**

The undersigned being: The Municipal Officers of the Town of Bucksport, Maine.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

- 1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
- A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]
- B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]
- C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW) .]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW) .]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD) .]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD) .]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD) .]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW) .]

[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP) .]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]

[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

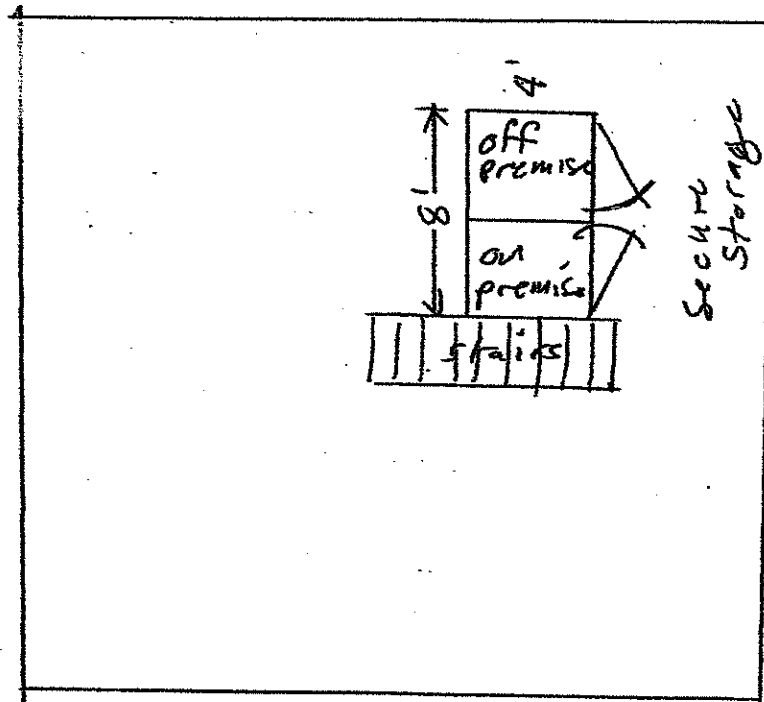


Bureau of Alcoholic Beverages
Division of Liquor Licensing & Enforcement
8 State House Station
Augusta, ME 04333-0008
Tel: (207) 624-7220 Fax: (207) 287-3434

SUPPLEMENTAL APPLICATION FORM ON-PREMISE DIAGRAM

In an effort to clearly define your license premise and the areas that consumption and storage of liquor is allowed, The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Division for liquor consumption.



Basement Area

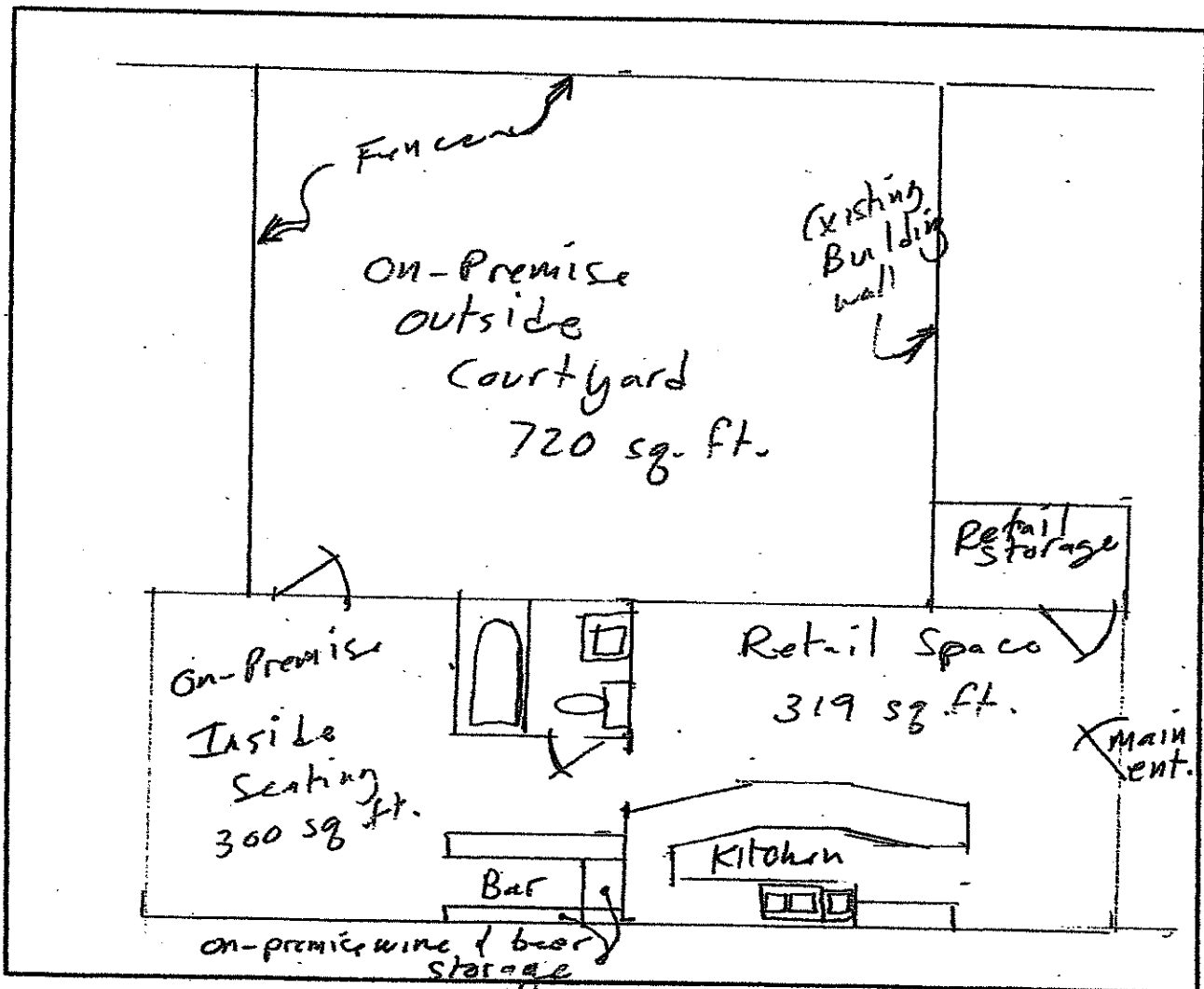


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Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

**Corporate Information Required for
Business Entities Who Are Licensees**

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1. Exact legal name: Verona Wine and Design, LLC
2. Doing Business As, if any: _____
3. Legal Entity's FEIN #: 81-2488869
4. Date of filing with Secretary of State: 4/20/16 State in which you are formed: Maine
5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Michael A. Gross	15 East Side Drive Verona Island, ME 04416	10/21/62	Co-Owner	50%
Colleen G. Gross	15 East Side Drive Verona Island, ME 04416	9/11/59	Co-Owner	50%

(Stock ownership in non-publicly traded companies must add up to 100%.)

7. If Co-Op # of members: _____ (list primary officers in the above boxes)

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States? ☐ Yes ☒ No
9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

PLEASE SIGN IN BLUE INK

Colleen M. Gross
Signature of Owner or Corporate Officer

5/24/19
Date

Colleen G. Gross
Print Name of Owner or Corporate Officer

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov